

Construction Management Plan Template

Introduction:

The Town of East Fremantle is committed to ensuring construction and demolition works are undertaken with the minimal impact and disruption to the amenity of the surrounding community. To achieve this, the Town requires builders and demolition contractors to complete and submit the Construction Management Plan, detailing all relevant aspects of the construction or demolition works pertaining to activities in the road reserve.

It should be noted that the Local Government Act and the Town of East Fremantle Local Laws do not permit obstructions, materials, or the erection of any structures on the road reserve (footpaths, verges, roads and laneways), Parks and Reserves unless approval from the Town of East Fremantle is first obtained.

Instructions: Please print clearly in the spaces provided.

1. Application Details:

Please tick the appropriate box:

Construction Management Plan OR Demolition Management Plan

Building/Demolition Permit Application No (if known):

2. Site Details

Lot Number Street Number

Street Suburb

State Postcode



3. Site Manager Details

Business Name

First Name

Surname

Business Address

State

Postcode

Mobile

Telephone (Business)

Email

4. Site Plan

To be appropriately scaled to 1:100 or 1:200.

Site Plan -

5. Stakeholder Engagement and Complaints Management

To enable complaints to be managed on site in the first instance, signage specifying any security measures and key contact details of an essential site person MUST be erected at the entrance.

Please provide details of the essential site contact person:

First Name

Last Name

Phone Number

5.1 Stakeholder engagement and information plan (for major development)

The Stakeholder Information and Engagement Plan is to detail how the surrounding stakeholders will be kept informed about the development.

Stakeholder Information and Engagement Plan -



5.2 Complaints Management Plan

A Complaints Management Plan is to be prepared detailing how complaints will be actioned including the creation and maintenance of a Complaints Register. It is the responsibility of onsite personnel to manage and respond promptly to all complaints in a timely fashion to ensure complaint resolution. On request, a copy of the register is to be made available to the Town.

Complaints Management Plan Engagement Plan -

6. Dilapidation Report

This report is to detail the current condition of the Town's infrastructure and buildings adjacent to the development site.

The report shall include confirmation that a copy has been provided to adjacent owners.

Dilapidation Report –

7. Traffic Management Plan

A Traffic Management Plan (TMP) designed by a Main Roads WA registered Traffic Company shall be prepared, to address traffic and pedestrian issues that could arise during the works. This shall be approved in writing by the Town.

Traffic Management Plan –

8. Parking Management Plan

The Parking Management Plan (PMP) is required to demonstrate how adequate parking for worksite personnel has been achieved. The aim should be to provide worksite personnel parking off the street either on private property or within off street public parking areas. The PMP is to be approved in writing by the Town.

Parking Management Plan –



9. Environmental Management

An Environmental Plan (EP) is required to address all activities that could cause noise, light spill, vibration, dust, sand and other disturbances to nearby businesses, noise sensitive premises including residential uses, schools, childcare premise and the general public. The EP shall consider potential impacts to the Swan and Canning River system. It should address and prevent the movement of soil and sediment from the worksite to the stormwater network. It should also address the impact of any dewatering, acid sulphate soils and hazardous materials.

In relation to stormwater management, The Town's expectation is that all stormwater is contained on site during the construction programme. The Town does not support the diversion of stormwater into the Town's drainage network. If the site requires stormwater management during construction a Stormwater Management Plan shall be provided with the CMP.

In relation to dewatering, applicants should have regard to the provisions of the Department of Biodiversity, Conservation and Attraction's Policy Statement No. 50 – Planning for Dewatering Affecting the Swan Canning Development Control Area.

Environmental Management Plan –

10. Work Hours

Permissible work hours are from 7am – 7pm Monday to Saturday only. Any construction related activity outside of these periods must be subject of the written agreement of the Town and will only be endorsed if the works are essential and which cannot be undertaken during standard working hours/days.

Any request for out of hours construction work must include a noise management plan.

I have read and acknowledge the work hours requirements



10. Customer Authorisation

By ticking this box, I confirm that:

I understand that the construction and demolition management plan is a requirement of Planning and Building approval but does not negate the requirement for separate applications and approvals as listed in this document.

Upon submission of the Construction and Demolition Management Plan, the applicant undertakes to hold the Town of East Fremantle as indemnified against all claims which may be made against them for damages or otherwise, in respect of any loss, damage, death or injury caused by, or in the course of or arising out of the use of the road reserve and the property of the Town of East Fremantle during all periods when the reserves are in use.

I have read and understood the above information and I accept responsibility for ensuring compliance with the Construction and Demolition Management Plan, Town of East Fremantle Local Laws, Statutes and any conditions pertaining to use of the Road Reserve and Town Property on behalf of the afore named business.

I understand that this form authorises the Town of East Fremantle to reproduce any documents associated with this application and to make these publicly available.

I have read and agree to abide by the associated Terms and Conditions. I also confirm the information I have provided in this form is accurate. (A signature is not required on forms lodged electronically and submissions will be treated in accordance with the *Electronic Transactions Act 2011 (WA)*.)

Business Name

First Name

Surname

Signature

Date (DD/MM/YYYY)

Lodgement Options

In Person

Town of East Fremantle
Reception
135 Canning Highway, East Fremantle WA 61588

By Email (preferred)

Email the completed form to admin@eastfremantle.wa.gov.au

