



Community Assistance Grants and Sponsorship Program Funding Application Form 2023-2024

Applications must be received no later than **4pm Friday 12 May 2023**.

Prior to commencing this application

Please read the *Grant and Sponsorship Condition Guidelines*, and phone the Town's Community Engagement Officer on 9339 9339 to discuss your proposal. A reference number will be supplied.

*Reference
Number*

Section A: Applicant Details

Organisation

Postal Address

Is the organisation located within the Town of East Fremantle?

Yes No

Please provide a contact person who can help if further information is required. Under the Privacy Act (1988) you must get their consent before recording their details below.

Contact Name

Position

Contact Phone

Contact Email

Please provide the following financial details for your organisation.

ABN number

No ABN? Complete and attach a Statement by Supplier, this form is available from <https://www.ato.gov.au/>.



No ABN
Statement attached

Is your organisation GST Registered?

Yes No

Is your organisation incorporated?

Please attach a copy of your Certificate of Incorporation



Yes No

Is your organisation Not-for-Profit?

Yes No

Section B: Project / Event Summary

Project / Event Name

Total Project Value

\$

Funding Requested

\$

Description – please briefly describe your project/event in up to 25 words.

Section C: Funding Category

Please advise which category of funding you are applying for:

Community Assistance Grants

This funding is designed to provide benefits to Town residents through recreational, sporting, social or cultural means.

Grants can be used towards tangible/physical items such as infrastructure and equipment. Examples include uniforms, children’s play equipment, shade sails or structures etc.

Event Sponsorship

The Town appreciates the importance of events in creating healthy communities.

Sponsorship is made available to be used towards the costs associated with running an event, such as catering, entertainment, equipment and venue hire for community events held within the Town. Please note that you will need to submit an “Event Notification” separately to this funding process and be mindful of our “Sustainable Events Policy”.

Section D: Project / Event Details

To assist in the assessment of your application, please provide details of your project/event (you are welcome to attach additional pages and/or your Project/Event Plan).

Project / Event Description

Expected commencement date:

Expected completion date:

Does your project or event focus on a particular target group?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

If "yes", please advise:

<input type="checkbox"/>	Children (up to 12 years)	<input type="checkbox"/>	Young People (12 to 25 years)
<input type="checkbox"/>	Over 55s	<input type="checkbox"/>	People with Disabilities
<input type="checkbox"/>	Other (please specify)		

Are you working with any other community groups or businesses in the delivery of this project? If yes, please provide details.

Why should this project be a priority for the Town of East Fremantle?

Section E: Additional Funding Information

The Town of East Fremantle encourages community groups to apply for funding from alternative sources either prior to or simultaneously to their application for Town funding.

Have you sought funding from any other organisations? Yes No

Organisation(s)	Status	Outcome

If no, what are the reasons why your organisation has not sought alternative funding?

Section F: Project / Event Budget

Please provide a detailed budget for the project or event for which you are requesting funds. All costs should be itemised in the space below. **Quotes are required for costs over \$500.** Please note that your income and expenditure should match.

Cash Expenditure Item	Supplier	Cash Cost (\$)
<u>TOTAL CASH COST</u>		\$ _____
Cash Income	Funder	Cash Income (\$)
This application	Town of East Fremantle	
Your cash contribution	Applicant	
Other cash contribution		
Other cash contribution		
Other cash contribution		
<u>TOTAL CASH INCOME</u> <i>should equal total cash cost</i>		\$ _____
In Kind Item or Activity	By Whom	In-Kind Value (\$)
<u>TOTAL IN-KIND VALUE</u>		\$ _____
<u>Project / Event Value</u> <i>Total Cash Cost + Total In-Kind Value</i>		\$ _____

Thank you for supporting your community, we wish you good luck with your application and proposed project/event, please don't hesitate to call the Town's Community Engagement Officer (9339 9339) if you have any queries or need assistance.