



Community Assistance Grants and Sponsorship Program Funding Application Form 2024-2025

Applications must be received no later than **4pm** on **Friday 9 August 2024**.

Prior to commencing this application

Please read the Grant and Sponsorship Condition Guidelines, and phone the Town's Communications Officer on 9339 9339 to discuss your proposal. A reference number will be supplied.

Reference Number:

Section A: Applicant Details

Organisation:

Postal address:

Is the organisation located within the Town of East Fremantle? Yes No

Please provide a contact person who can help if further information is required. Under the Privacy Act (1988) you must get their consent before recording their details below.

Contact name:

Position:

Contact phone:

Contact email:

Please provide the following financial details for your organisation.

ABN:

No ABN? Complete and attach a Statement by Supplier, this form is available from <https://www.ato.gov.au/>.

Is your organisation GST Registered? Yes No

Is your organisation incorporated? Yes No
Please attach a copy of your Certificate of Incorporation.

No ABN Statement Attached

Is your organisation Not-For-Profit? Yes No

Section B: Project / Event Summary

Project / Event name:

Total project value \$:

Funding requested \$:

Description:

Please briefly describe your project or event (up to 25 words).

Section C: Funding Category

Please advise which category of funding you are applying for.

Community Assistance Grants

This funding is designed to provide benefits to Town residents through recreational, sporting, social or cultural means.

Grants can be used towards tangible/physical items such as infrastructure and equipment. Examples include uniforms, children's play equipment, shade sails or structures etc.

Event Sponsorship

The Town appreciates the importance of events in creating healthy communities.

Sponsorship is made available to be used towards the costs associated with running an event, such as catering, entertainment, equipment and venue hire for community events held within the Town.

Please note that you will need to submit an "Event Notification" separately to this funding process and be mindful of our "Sustainable Events Policy".

Section D: Project/ Event Details:

To assist in the assessment of your application, please provide details of your project/event (you are welcome to attach additional pages and/or your Project/Event Plan).

Project / Event description:

Expected start date:

Expected completion date:

Does your project focus on a particular target group?:
If yes, please advise:

Yes No

Children (up to 12 years)

Young People (12 to 25 years)

Over 55s

People with Disabilities

Other (please specify)

Are you working with any other community groups or businesses in the delivery of this project?
If yes, please provide details.

Why should this project be a priority for the Town of East Fremantle?

Section E: Additional Funding Information

The Town of East Fremantle encourages community groups to apply for funding from alternative sources either prior to or simultaneously to their application for Town funding.

Have you sought funding from any other organisations?

Yes No

Organisation	Status	Outcome
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If no, what are the reasons why your organisation has not sought alternative funding?

Section F: Project / Event Budget

Please provide a detailed budget for the project or event for which you are requesting funds.
All costs should be itemised in the space below. **Quotes are required for costs over \$500.**
Please note that your income and expenditure should match.

Cash Expenditure Item	Supplier	Cash Cost (\$)
<input data-bbox="57 878 529 958" type="text"/>	<input data-bbox="555 878 1085 958" type="text"/>	<input data-bbox="1110 878 1431 958" type="text"/>
<input data-bbox="57 981 529 1061" type="text"/>	<input data-bbox="555 981 1085 1061" type="text"/>	<input data-bbox="1110 981 1431 1061" type="text"/>
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<input data-bbox="57 1187 529 1267" type="text"/>	<input data-bbox="555 1187 1085 1267" type="text"/>	<input data-bbox="1110 1187 1431 1267" type="text"/>
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<input data-bbox="57 1496 529 1576" type="text"/>	<input data-bbox="555 1496 1085 1576" type="text"/>	<input data-bbox="1110 1496 1431 1576" type="text"/>
<input data-bbox="57 1599 529 1680" type="text"/>	<input data-bbox="555 1599 1085 1680" type="text"/>	<input data-bbox="1110 1599 1431 1680" type="text"/>
<input data-bbox="57 1702 529 1783" type="text"/>	<input data-bbox="555 1702 1085 1783" type="text"/>	<input data-bbox="1110 1702 1431 1783" type="text"/>
	Total Cash Cost	<input data-bbox="1110 1796 1431 1868" type="text" value="\$"/>

Cash Income	Funder	Cash Income (\$)
This application	Town of East Fremantle	
Your cash contribution	Applicant	
Other cash contribution		
Other cash contribution		
Other cash contribution		
Total Cash Income <i>Should equal total cash cost.</i>		\$

In Kind Item or Activity	By Whom	In-Kind Value (\$)
Total In-Kind Value		\$
<u>Project / Event Value</u> <i>Total Cash Cost + Total In-Kind Value</i>		\$

Thank you for supporting your community, we wish you good luck with your application and proposed project/event. Please don't hesitate to call the Town's Communications Officer on 9339 9339 if you have any queries or need assistance.