

REQUEST FOR COPIES OF PLANS



TOWN of
EAST FREMANTLE

135 Canning Highway, East Fremantle
admin@eastfremantle.wa.gov.au
9339 9339

PROPERTY DETAILS				
Lot No.		House No.		Street:
PLANS REQUESTED				
<input type="checkbox"/> Archived Plans <i>Please note that some plans may not be available on the property file. All efforts will be made to provide you the requested plans</i>				

Preferred method to receive plans:		<input type="checkbox"/> Email		
OWNER DETAILS				
Full Name:				
Address:				
Contact Number/Mobile:				
Email:				
Signature:				Date:
Proof of identity attached: <input type="checkbox"/> Drivers Licence <input type="checkbox"/> Rates Notice (Must be provided for request to be processed)				

APPLICANT DETAILS - (if not owner, you must submit owners signed authorisation)				
Full Name:				
Address:				
Contact Number:		Mobile:		
Email:				
Signature:				Date:

FEES AND PAYMENT DETAILS – APPLICATION FEE - \$170.50				
<i>In the event that the file does <u>not</u> contain any plans, the fee is <u>not</u> refundable.</i>				
Cash	Payments can be made at the Town Hall, 135 Canning Highway, East Fremantle			
Credit Card	Please provide your credit card details below or leave blank and the Town will contact you for payment			
Credit Card Type:	Visa <input type="checkbox"/>	Mastercard <input type="checkbox"/>	Amex <input type="checkbox"/>	Name on Card:
Credit Card Number:		/		/
Expiry Date:		/		CVV/CVC:

OFFICE USE ONLY			
Ownership Verification:	<input type="checkbox"/> Drivers Licence	<input type="checkbox"/> Rates Notice	<input type="checkbox"/> Owners Signed Authorisation (attached)
Application Fee:	Receipt No:		

PLEASE ALLOW A MINIMUM OF 14 WORKING DAYS FOR PLAN RETRIEVAL