



# Works & Reserves Committee Meeting 8 July 2014

## MINUTES



**MINUTES OF A WORKS & RESERVES COMMITTEE MEETING, HELD IN THE  
COMMITTEE MEETING ROOM, ON TUESDAY, 8 JULY 2014, COMMENCING AT  
6.30PM**

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**MINUTES OF A WORKS & RESERVES COMMITTEE MEETING, HELD IN THE COMMITTEE MEETING ROOM, ON TUESDAY, 8 JULY 2014, COMMENCING AT 6.40PM**

**W21. OPENING OF MEETING**

The Presiding Member opened the meeting.

**W21.1 Present**

Cr M Rico	Presiding Member
Cr J Amor	
Cr C Collinson	
Cr M Handcock	
Cr S Martin	
Cr A Watkins	
Mr S Wearne	Chief Executive Officer
Mr S Gallagher	Operations Manager
Ms J May	Minute Secretary (From 6.45pm)

**W22. ACKNOWLEDGEMENT OF COUNTRY**

*"On behalf of the Council I would like to acknowledge the Nyoongar people as the traditional custodians of the land on which this meeting is taking place."*

**W23. WELCOME TO GALLERY**

There were no members of the public present.

**W24. APOLOGIES**

Mayor O'Neill  
Cr McPhail

**W25. PUBLIC QUESTION TIME**

Nil.

**W26. CONFIRMATION OF MINUTES**

**W26.1 Minutes of Special Works & Reserves Committee Meeting – 13 May 2014**

Cr Martin – Cr Watkins

That the Minutes of the Works & Reserves Committee Meeting held on 13 May 2014 be received and confirmed.

CARRIED

**Note:**

Pursuant to Council's decision regarding delegated decision making made on 18 June 2014, all decisions carried by this Committee are deemed determined, on behalf of Council, under delegated authority.

**W27. BUSINESS**

*Cr Collinson declared an proximity interest in the matter of the King Street footpath review, as he lives in this section of King Street, and left the meeting at 6.42pm.*

**W27.1 King Street Footpath Review**

*By Stephen Gallagher, Operations Manager on 27 June 2014*

**BACKGROUND**

The Works & Reserves Committee at its meeting held on 13 May 2014 resolved that a report be prepared on the status of the footpath in King St, East Fremantle, from George Street to St Peters Road.



Cr Collinson had queried the need for footpath works in this section of King Street, due to the apparently reasonable condition of the footpath.

However Cr Collinson may not have been aware that this brick paved footpath has required maintenance the last two years to address both safety and structural concerns.

As a consequence of this and the general effort regarding footpaths in Plympton Ward, it had been the intention to upgrade the path to liquid limestone to bring it to the standard of the rest of the surrounding area for aesthetic reasons and to minimise maintenance costs.

#### **REPORT**

During the bus tour held on 14 May the Operations Manager explained the maintenance issues in more detail.

At the recent Budget Workshop elected members endorsed a "2" rating for this section of footpath, which would mean it would be unlikely to be dealt with in 2014/15.

#### **CONCLUSION**

Assuming the above budget situation remains, works will not be carried out to this section of the King Street footpath in 2014/15 due to higher designated priorities for footpath works in other areas of the Town.

#### **RECOMMENDATION**

The report be received.

**Cr Handcock – Cr Martin**  
**That the report be received.**

CARRIED

*Cr Collinson returned to the meeting at 6.44pm and it was noted he neither spoke nor voted on the previous motion.*

#### **W27.2 Canning Highway Footpath Maintenance Cost Review** *By Stephen Gallagher, Operations Manager on 27 June 2014*

#### **BACKGROUND**

Council at its meeting in May 2014 resolved that a report be prepared on the cost variance between footpath works along Canning Highway (a main road, under Main Roads' responsibility) and local roads in the Town.

#### **REPORT**

The Council, using Opus Australia, is currently undertaking a project to produce an improved Asset Management system for our civil assets around the Town. This will encompass all roads, kerbs, footpaths, drainage, parks, trees etc.

The database will provide location, size, make, value, replacement cost, and various treatment cost for maintenance on each asset. It is with this tool that comparisons between different footpaths and treatments can be done.

The main contributing factors to Canning Highway footpath works costing more are the extra widths of the paths and the requirement to close a lane of the highway when works are being done, due to the close proximity to the traffic lane.

Traffic management costs are estimated at \$1500/day.

Elected members should also be aware that Main Roads approvals for lane closures are difficult to gain and if approvals are given they will almost certainly relate to the hours 9am – 3pm only.



In addition, on average Canning Highway's footpaths are at least 2.5 to 3.0 metres wide compared to the 1.5 metre width of a local road footpath.

The current situation, with respect to the budget, is that \$107,000 has been allowed for although the actual sections still to be finally determined.

Elected members had also asked about the possibility of cost sharing with Main Roads WA with respect to upgrades to sections of footpath along Canning Highway.

The CEO had advised the meeting that Main Roads had previously refused to entertain such a possibility of helping fund the actual footpath works, however the CEO had suggested it may be worth asking if they would at least support contributing to traffic management costs.

The CEO subsequently approached Main Roads on this issue however this was also declined.

**RECOMMENDATION**

That this report be received.

*The Minute Secretary entered the meeting at 6.45pm.*

The Operations Manager detailed aspects of his report and responded to questions raised by elected members.

**Cr Martin – Cr Collinson**  
**That the report be received.**

CARRIED

**W27.3**

**40km Limit George Street**

*By Stuart Wearne, Chief Executive Officer on 1 July 2014*

**BACKGROUND**

Elected members will recall that advice given at the last meeting was that the CEO was having difficulty contacting the designated Main Roads officer, due to that officer undertaking protracted country assignments at the time.

**REPORT**

Contact was ultimately made – however that officer advised of further relevant staff changes.

Nevertheless, I advise this matter is progressing insofar as I have held preliminary discussions with Main Roads and it is agreed a written submission be made.

I have commenced preparing that submission.

Based on the discussions held, I am optimistic this will be successful.

**RECOMMENDATION**

That this report be received.

**Cr Martin – Cr Handcock**

**That the report be received and elected members be provided with a copy of the lodged submission to Main Roads WA.**

CARRIED



**W27.4**     **East Street**  
*By Stuart Wearne, Chief Executive Officer on 1 July 2014*

**REPORT**

The CEO is still endeavouring to ascertain the City of Fremantle's position in relation to carrying out these works.

Conflicting advice has been received as to whether the works are, or are not, to be included in their 2014/15 budget.

Elected members will recall that Council has only included the works in their 2014/15 budget, on the proviso the City of Fremantle does the same.

A meeting is being held with the City of Fremantle on 4 July, at which further clarification will be sought.

It has meanwhile been established that the City of Fremantle regard the plan which was originally drawn up by former Town of East Fremantle Operations Manager, Kevin White, and subsequently revised by the City of Fremantle, and which was given to elected members at the last meeting, as a "preliminary design" which will, when finalised, require the approval of City of Fremantle elected members and public consultation.

**RECOMMENDATION**

That this report be received.

The CEO provided further information regarding the position of the City of Fremantle with respect to including these works in their 2014/15 budget, and advised the City has recently resolved to not do so.

**Cr Collinson – Cr Amor**  
**That the report be received.**

CARRIED

**W27.5**     **Foreshore Erosion Control Works**  
*By Stuart Wearne, Chief Executive Officer on 1 July 2014*

**REPORT**

The above refers to the reno mattress installation works which Council earlier approved.

Preparatory work has been progressing satisfactorily and a contract has been let.

However, as previously advised to elected members, a permit from the Swan River Trust was also required and this has just been received.

However the permit contained conditions, two of which are potentially problematic in terms of delaying the project.

Condition 4 reads:

*"A landscaping/revegetation plan shall be submitted to and approved by the Swan River Trust, prior to the commencement of works (See Advice Note 5) and implemented within the timeframe of this permit."*

Condition 5 reads:

*"Works shall be carried out in accordance with the construction and environmental management plan and the landscaping/revegetation plan, as approved by the Trust. No development shall commence until all plans required have been submitted and approved by the Trust, unless otherwise agreed to in writing by the General Manager, Swan River Trust."*



Following discussion with MP Rogers, MP Rogers advised the Trust in the following terms:

*“It was clearly stated in the permit application form that the Reno Mattress installation was to be completed as emergency works to protect the existing vegetation and carpark. The installation of the Reno Mattress is only the first stage of the foreshore protection in the East Fremantle area. The completion of landscaping is to be covered in the following stages (other than the emergency works) of the Town of East Fremantle’s foreshore management plan.*

*The Town have received quotations and are ready to commence the emergency works. To enable these works to be completed as a matter of urgency prior to any further erosion of the foreshore, can you please remove Condition 4 from the permit and modify Condition 5 as appropriate.”*

The Trust has however, responded today, with advice that an agreed revegetation plan is still required to be developed. This will now be done as soon as possible.

The Trust has also reminded MP Rogers that a Construction and Environmental Management Plan is also required and will need Trust approval prior to the implementation of any works.

The CEO had included a contingency funding allocation in relation to foreshore works in the draft budget which was considered at the Budget Workshop. This funding will be sufficient to cover these additional costs.

Those contingency funds, incidentally, allowed for the renourishment sand “redistribution” measures, which was raised at the Budget Workshop.

**RECOMMENDATION**

That this report be received.

The CEO advised that Council’s consultants were still in discussions with the Swan River Trust in relation to Condition 4 of the Swan River Trust’s approval.

**Cr Martin – Cr Collinson**  
That this report be received.

CARRIED

**W28. URGENT BUSINESS WITHOUT NOTICE BY PERMISSION OF THE MEETING**

Nil.

**W29. CLOSURE OF MEETING**

There being no further business, the meeting closed at 7.27pm.

*I hereby certify that the Minutes of the special meeting of the **Works & Reserves Committee** of the Town of East Fremantle, held on **8 July 2014**, Minute Book reference **W21. to W29**. were confirmed at the meeting of the Committee on*

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**Presiding Member**