



## **TOWN OF EAST FREMANTLE**

The Municipality of East Fremantle was created in 1897, when it separated from the Town of Fremantle to become an independent local authority. The Town has a population of approximately 6,500 and is 3.2 square kilometres in area. It is bounded to the north and west by the Swan River, across which many properties enjoy expansive views. To the east it shares a common boundary with the City of Melville, to the south and west with the City of Fremantle. It is a few kilometres from the centre of Fremantle and other major retail areas and is well served by public transport.

The Town has a rich history. The local Aboriginal tribe known as Nyungar obtained food and drinking water from the river edges and open grassy areas. The track that linked the fledgling Swan River Colony based in Fremantle to the future city centre of Perth in 1831 is documented traversing along the East Fremantle cliff edge finishing at the river ferry crossing at Preston Point. Early settlement of the area consisted of large farm holdings, however as the colony prospered during the 1890s gold rush the nature of settlement altered dramatically, rapidly changing to a residential area.

The Plympton precinct today consists of charming worker's cottages which were established largely between 1890 and 1910. The annual East Fremantle Festival is held in historic George Street, the main street of Plympton. Riverside was established by the merchant elite of Fremantle and is perched high on the cliffs overlooking the River. Gracious homes of the goldrush era are dotted along the escarpment. Further northwards, the Preston Point area was developed in the 1950s with houses typical of the period also enjoying the expansive views over the river.

The Woodside and Richmond precincts contain many homes dating from 1900–1940. Described as 'sweetness and light' this area is characterised by its fine brick and tile bungalows on generous (quarter acre block or similar) sites with mature garden settings.

The Town of East Fremantle has strongly resisted the push for infill development and encouraged the retention of the many heritage homes, gardens and streetscapes in the municipality. Whilst pressure from various sources to increase densities may ultimately prevail, in East Fremantle the community and families currently enjoy the standard of amenity of their forebears, with space for children to play and a sense of history and community unparalleled elsewhere.

## *The Town At A Glance*

### **THE TOWN AT A GLANCE**

Established as a municipality:	2 April 1897
Population:	6,871 (2004 Bureau of Statistics)
Number of dwellings:	2,911
Number of rate assessments:	3,350
Area:	3.2km <sup>2</sup>
Area of parks & gardens:	65ha
Location:	25km from Perth GPO
Length of roads:	40km
Annual Operating Expenditure:	\$5,955,007
Rate revenue:	\$3,821,346
Employees:	44
Principal Officers (during the period 2006/07))	
Chief Executive Officer	Stuart Wearne
Executive Manager Finance & Admin	Tony Brown/John Roberts
A/Town Planner	Beryl Foster/Chris Warrener
Works Supervisor	Paul McGinty/Pat Garrity
Office location:	135 Canning Highway East Fremantle
Telephone:	(08) 9339 9339
Facsimile:	(08) 9339 3399
Email:	admin@eastfremantle.wa.gov.au
Office Hours:	8.30am-5.00pm Monday-Friday

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*Financial Statements for the year ended 30 June 2007*

## Mayor & Councillors

### Mayor & Councillors

(as at 30 June 2007)

#### Mayor:

2005-2009

Mayor James O'Neill

72 Allen Street

East Fremantle WA 6158

9339 2425

#### Councillors:

##### **Plympton Ward**

2003-2007

Vacant

2005-2009

Cr Stefanie Dobro

90 King Street

East Fremantle WA 6158

9339 8775

##### **Woodside Ward**

2003-2007

Cr Maria Rico

11 Petra Street

East Fremantle WA 6158

9339 4413

2005-2009

Cr Jennifer Harrington

31 Allen Street

East Fremantle WA 6158

9319 1756

##### **Richmond Ward**

2003-2007

Cr Alan Ferris

1 Polo Way

East Fremantle WA 6158

9339 0595

2005-2009

Cr Richard Olson

4/46 Alexandra Road

East Fremantle WA 6158

9339 6681

##### **Preston Point Ward**

2003-2007

Cr David Martin

1 Chauncy Street

East Fremantle WA 6158

9339 7179

2005-2009

Cr Alex Wilson

46 Locke Crescent

East Fremantle WA 6158

9339 1156

# *Ward Boundaries*

## *Mayor's Report*

For the period covered by this report (1.7.2006-30.6.2007) the Mayor was Jim O'Neill, who resigned in October 2007, midway into his term.

Prior to his resignation Mayor O'Neill was asked to submit a Mayor's Report for the Electors' Meeting, however this did not subsequently occur.

The Chief Executive Officer believes nevertheless the words with which former Mayor O'Neill concluded his last report are appropriate to repeat, as they are applicable also for 2006/07.

*“Lastly, again thank you all for the great privilege to serve you as your Mayor. I am truly proud to ensure all people in our Town have a voice in what happens and our direction, and that our Town continues to protect our built and social heritage. That we maintain our community care for others and remain a truly inclusive society.”*

***STUART WEARNE***  
***Chief Executive Officer***

# Chief Executive Officer's Report

## **PREAMBLE**

In 2006-2007 Council continued to provide good governance and improved Council services and facilities.

The more noteworthy outcomes are reflected in the reports from the Departmental heads, which I commend to you.

My report deals mainly with the most critical issues are challenges which the Town considered during the 2006-2007 financial year.

## **ISSUES**

### **Financial reform in local government**

I have written on this issue in previous reports. I regret to advise that "for all the talk", on both sides of politics and at a Federal and State level, to date little has changed. This is despite the comprehensive Federal Parliament "Fair Share" inquiry into local government financing and cost shifting, which acknowledged the financial sustainability crisis in the local government sector nationally and recommended significant improvements in regard to local government financing.

Most local governments rely on a high proportion of their revenue being generated through property rates.

Historically councils primarily provided essential services to properties such as access roads (hence many local governments commenced as Roads Boards), crossovers and rubbish collection.

These days however councils are responsible for a large array of services including (in East Fremantle's case) a library service, aged care services and facilities, a launching ramp, public car parks, health services, playgroups and other children's services, sporting facilities, the promotion of physical activity, environmental services, recycling services, community crime prevention, statutory record keeping requirements, emergency

management, animal welfare, adult learning centres (eg Glyde-In), river foreshore erosion control (including compliance with Native Title consultation requirements) and heritage protection.

Many of these responsibilities have been devolved onto local government by State and Federal agencies, with little or no financial or any other compensatory arrangements to assist local government in meeting these increased responsibilities.

Compounding the problem has been significant funding cuts in areas where financial support *is* received, such as Federal road grants, with this occurring against a background of significant increases in costs in other areas such as recycling and waste management.

Despite this dramatic increase in Council responsibilities, property rates generally continue to remain the principal source of revenue. Nationally, rates in local government generally rose 34% in the period 98/99 to 03/04. However Commonwealth taxation revenue increased 48% in the same period. Despite this increase in Commonwealth taxation and Commonwealth grants to the States, Federal and State grants to local government have declined whilst, as indicated, services shifted to local government have increased.

The time is well overdue for both State and Federal governments to recognise the ever increasing role of the underfunded local government sector and the funding needed by the local government sector to meet that role and remain viable. Amalgamating financially unsustainable local governments is no solution, particularly with the alleged savings largely illusory, according to the most credible research. The only alternatives are for local government to either continue to increase rates to meet the costs of the additional services which it is providing, and/or to increase other fees and charges, and/or to cut back on services, and/or to

## Chief Executive Officer's Report

continue to defer adequately providing for its infrastructure backlog in matters such as drainage replacement, road and footpath resurfacing etc.

The Town renews its call for local government to receive a guaranteed real terms share of Commonwealth tax revenues, equivalent to a minimum of 1% of Commonwealth general taxation revenue and paid directly by the Commonwealth, under the Local Government (Financial Assistance) Act 1995.

### **Skills Shortage**

Staff retention and difficulties in recruiting replacement staff where vacancies have occurred has become a serious issue for all local governments in the current resources boom driven economic climate. There has been particularly significant problems in respect of "outside" staff, with Council operating with significant staff shortages for most of this year. Council has worked hard to retain staff and attract good new staff where vacancies occurred, however this has been a significant challenge, with "poaching" by other councils now widespread in the local government industry.

### **Town Hall/Old Police Station Restoration**

The estimated cost of fully restoring and refitting both of these State listed buildings is \$2-3 million. In terms of external funding, in the last several years Council has only managed to obtain a Lotterywest grant of \$30,000 towards these works. It is an indictment of the State's attitude to State heritage conservation that more funds are not available to assist local governments which seek to "do the right thing" by conserving their heritage buildings – which is not just for the benefit of their particular communities but also for the State as a whole.

On the other hand it is a credit to those elected members who resisted pressure to embark on non essential cosmetic improvements, as opposed to urgent structural works in the first instance. The Chief

Executive Officer is expected to propose a financially prudent restoration program once the necessary costings have been obtained. This will undoubtedly involve Council borrowings, however it is important that Council does not jeopardise its current good financial standing through such a process and the matter needs to be carefully considered.

### **Royal George Hotel Restoration**

Although this matter is primarily the responsibility of the National Trust, as the owners of the building, Council is in partnership with the Trust and this project – also costed at \$2-\$3 million, is another major challenge, firstly in terms of how the project is to be funded without compromising the ultimate objective of community benefit and secondly in terms of avoiding compromising the heritage qualities of this heritage jewel and iconic East Fremantle landmark.

### **East Fremantle Oval Precinct Master Plan**

Council commissioned this plan with the objective of determining the best possible land uses of the site (which is the area bounded by Marmion, Moss, Fletcher and Allen Streets). Whilst the instigating factor was financial issues concerning the impecunious East Fremantle Football Club, and the resulting long standing subsidy of the Club by Council, it has provided a good opportunity to review the whole site in terms of improving existing facilities, establishing new facilities and improving the public amenity of the Precinct generally. Comprehensive community consultation will occur in the course of the Master Plan process.

### **Municipal Inventory and Heritage List**

Council is in the process of implementing a revised Municipal Inventory and Heritage List. The Municipal Inventory is a statutory requirement under the Heritage of WA Act. Council will continue to do all it can to protect its heritage buildings and places and is also considering possible Scheme amendments and new Local Planning Policies in this regard.



# Chief Executive Officer's Report

## **Residential Design Guidelines**

These are being formulated as an adjunct to Council's Town Planning Scheme. The objective is to assist applicants by guiding their understanding of Council's aspirations in terms of the "good" design principles Council is wishing to achieve.

## **Strategic Plan**

Progress was made on the development of a Strategic Plan which will outline Council's focus and priorities for the next five years. The plan will outline the sort of place we all want East Fremantle to be, with a focus on East Fremantle's built heritage and natural beauty, its lifestyle and the services and facilities which residents desire. The plan is being developed in close consultation with the Town's clubs and organisations, local schools and the community at large.

## **Town Centre**

The Council would like an attractive Town Centre developed on the site of the East Fremantle Shopping Centre, with the best possible public amenity, however it is not Council land!

Preliminary discussions have taken place with the primary landowner, however the matter has had to be put on hold due to protracted litigation between this landowner and some other landowners of the site. When this litigation has been settled it is expected there will be further discussions with the relevant parties re a major redevelopment with a Town Centre objective.

## **Traffic**

Within Council's budget and subject to priorities, Council always does what it can to improve traffic and pedestrian safety in the Town. At 30.6.07 two major works, in each case involving Black Spot funding, were planned, firstly for George Street and secondly for Preston Point Road.

Council also commenced discussions with the Office of Road Safety regarding an urban

40km/hour speed limit trial which would involve all of East Fremantle and possibly some neighbouring areas.

## **Safety & Crime**

Whilst crime is recognised as primarily a state government/police matter, Council does what it can to assist at a local level.

Council acknowledges and supports the wonderful and longstanding work of Noel Nimmo, Council's Neighbourhood Watch Coordinator, and his team of volunteers.

Council also supports the work of the Community Policing Committee led by longstanding local government stalwart Laurie Humphries.

To further enhance these initiatives, the Town and the State Government have recently agreed to enter into an agreement, designed to enhance community safety and crime prevention in the Town, through a partnership involving the WA Police Service, other State Government agencies and the East Fremantle community.

## **Swan River Foreshore Erosion Works**

Council has carried out a large amount of these works over the past several years. Whilst the assistance of Swan River Trust funding has been appreciated, there is a growing issue for those local governments which are spending considerable sums in this regard, despite the Swan River and surrounding area being under the control of the Swan River Trust. Many of the walls now being repaired or restored were originally built by the State Government, yet with no discussion or any form of compensation, this responsibility has now been passed to local government.

## **Amalgamation and Regional Cooperation**

The issue of amalgamation was subject to a lengthy report in the Chief Executive Officer's previous Annual Report. The Town remains pleased the current Government has so far kept its promise of no forced

## Chief Executive Officer's Report

amalgamations and continues to strongly believe amalgamations should only occur if it is the wish of the local community. Council remains shocked that the Local Government Advisory Board, in originally recommending amalgamation with the City of Fremantle, specifically proposed that the East Fremantle community NOT be consulted and wanted this achieved via amendments to existing State legislation which provides that such consultation must occur.

The amalgamation was proposed despite the Town having been found to be well run and financially in very good shape, in this regard rated higher than most other local governments, including a number of local governments in the region. This remains the case.

Thanks again go out to the huge number of residents who signed a petition opposing the amalgamation, which played a key role in the ultimate outcome.

Particular thanks also to Jim McGinty who moved so quickly to ensure proper principles of local democracy and natural justice prevailed.

Whilst work on local government reform, particularly in terms of the systemic financial sustainability of the local government sector, continues the Town does what it can to promote existing resource sharing arrangements such as the joint Fremantle/East Fremantle Library and graffiti removal, and enter into new arrangements, such as the joint local emergency management arrangements with the City of Fremantle and the contracting of design works to the City of Melville.

Council is also a strong supporter of regional cooperation arrangements, most notably through the South West Group (incorporating East Fremantle, Fremantle, Melville, Cockburn, Kwinana and Rockingham) and the Southern Metropolitan Regional Council.

Council was a founder of the South West Group some 25 years ago and it has long been recognised, at both a State and national level, for its achievements and as a model of regional cooperation.

The South West Group is currently considering further regionally based resource sharing and regional cooperation arrangements.

### **Climate Change**

Through the SMRC, Council is an active participant in the Regional Greenhouse Gas Abatement Program which has undertaken a number of initiatives, the most recent being the running of the Living Smart course (designed to teach participants how to save water and energy) and the Climate Actions project (advising businesses in how to reduce greenhouse gas emissions).

Whilst it could be argued that anything which Council can achieve in this area is almost irrelevant in terms of what needs to be achieved nationally and internationally to help reverse global warming, Council's view is that local government needs to lead by example, with that example role applying to both local residents and State and Federal governments.

### **Physical Activity**

Council continues to be active in promoting physical activity not only through its assistance to the extraordinary range of sports in the Town (given East Fremantle is such a small local government) which Council supports: croquet, bowls, football (WAFL and junior), soccer, tennis, cricket (senior and junior), lacrosse, rowing and two yacht clubs. Council in the last year has also promoted walking and cycling in the Town, through the installation of new bench seating, bike racks, signs, development of new walking trails and the promotion of walking groups, in addition to website development promoting these activities.

## Chief Executive Officer's Report

Council also has a very active program of building and maintaining children's playgrounds eg Ulrich Park, Stratford Street Park, Glasson Park and Sumpton Green which are often visited by officers from other local governments, due to their innovative nature.

### ACKNOWLEDGEMENTS

Firstly I wish to acknowledge the important role the various sporting clubs and community organisations play in the Town. Without exception Council enjoys excellent relations with all of the clubs and community based organisations in the Town.

The clubs and organisations include the East Fremantle Yacht Club, Swan Yacht Club, East Fremantle Lawn Tennis Club, East Fremantle Football Club, East Fremantle Junior Football Club, East Fremantle Tricolore Soccer Club, East Fremantle Bowling Club, East Fremantle Croquet Club, Fremantle Rowing Club, East Fremantle Cricket Club, East Fremantle Lacrosse Club, 1<sup>st</sup> Fremantle Scout Group, 1<sup>st</sup> Leeuwin Scout Group, Neighbourhood Watch, Neighbourhood Link, East Fremantle Playgroup and Glyde-In.

This is not to say there will not be issues between Council and some clubs and organisations from time to time.

Balancing the *provision* of a range of recreational, sporting and community facilities and events (such as the wonderful East Fremantle Festival) with the *cost* of operating and maintaining those facilities and services is not always easy. Council will continue to deal with any issues in a fair and equitable manner. Council recognises the significant benefit such clubs and organisations bring to the East Fremantle community and to the members involved and does all it can to help these clubs and organisations thrive.

The significant benefits of community involvement have always been understood by the Town of East Fremantle and nurtured, unlike has occurred in many other places, it appears, noting the current crisis in respect of what the politicians, academics and social planners refer to as the loss of "social capital" and "social connectivity" in western countries.

That belief in the value of community involvement extends directly to the Town's decision making eg the important role of the Town Planning Advisory Panel in reviewing planning applications and other town planning matters, the large amount of public input allowed at Committee and Council meetings and community involvement in respect of matters such as the development of a Strategic Plan and the East Fremantle Oval Precinct Master Plan, as discussed earlier in this report.

Integral to the above opportunities for community input is the "manageable" size of the Council.

It should be understood it is the very size of the Council which is integral to the issue of the cohesiveness and connectiveness of the East Fremantle community.

Most notably the size ensures elected members are able to be in close touch with the aspirations and concerns of local residents and organisations, in a way which is generally simply not manageable with larger councils. The community has a genuine chance to be heard. Council is thus in a position to more accurately and effectively respond to its citizens' aspirations and concerns.

Regrettably the proponents of amalgamation consistently fail to recognise the importance of this aspect.

Once again, I thank the Mayor and Councillors for their continued commitment,

## *Chief Executive Officer's Report*

hard work, support and dedication to the Town.

The East Fremantle community should feel very fortunate to have such an able and dedicated group at its helm, particularly as it appears to be getting more and more difficult, for local government generally, to attract local residents to take on this difficult but vital role.

Elected members are of course backed up by Council's employees.

During the year Council had the pleasure of welcoming four new senior staff – firstly John Roberts, as Executive Manager Finance & Administration; secondly Paul Busby as Principal Building Surveyor; thirdly Chris Warrener who stepped up into the Town Planner position after Beryl Foster resigned and finally Pat Garrity who stepped up into the Operations Manager position after Paul McGinty resigned.

Given the skills shortage issue referred to earlier and given the limited career paths and support staff which can occur with small local governments, I believe Council has done well to attract and retain the competent, multiskilled and loyal staff to the degree which it has.

I wish to make particular mention of Peta Cooper whose dedicated work in the Planning Department; including its day to day organisation and operation, is invaluable. Mrs Cooper has extensive experience in the position and despite the fact a number of planning assistants and Town Planners have come and gone in this high pressure environment, Mrs Cooper has remained, as a calm and committed stalwart whose focus is always on the customer. Mrs Cooper is a highly valued employee and her hard work and dedication is gratefully acknowledged.

As the Chief Executive Officer I wish to thank *all* of the employees of the Town of

East Fremantle for their service, dedication and professionalism throughout the year.

On many occasions employees work under considerable stress and in acknowledging this I thank all staff for their respective contributions to the successful year.

As always, and as always deserved, a special thank you to my Personal Assistant, Ms Janine May. Janine continues to exhibit a high level of commitment, loyalty and hard work and has given another year of outstanding service, often working beyond the call of duty and always thoroughly dependable.

There is no better example of a Council officer who understands and strives to maintain the Council ethos of community care, and through her sensitive and helpful dealings with East Fremantle residents, many of whom have become personally well known to Janine through her years of service to the Town, the very sense of community and identity which Council and the East Fremantle community value so highly is enhanced.

Janine, thank you once again.

***STUART WEARNE***  
***Chief Executive Officer***

## Finance & Administration

*John Roberts, Executive Manager Finance & Administration*

The function of the Finance and Administration staff of the Town covers a broad range of activities including Council support, financial reporting, rating, debt collection, administrative services, asset management, records management, human resource management, payroll, accounting and information technology.

Its primary focus is on financial management and statutory compliance in terms of transparency and disclosure. To this end, the Town prepares a Plan for the Future of the district, an Annual Budget and audited Annual Financial Statements each year. During the year regular financial reporting assists the Council in its role of the management of Council's financial and physical resources.

### **Plan for the Future of the District**

In 2005, the Local Government Act was amended replacing the requirement for councils to prepare "Principal Activity Plans" with a "Plan for the Future of the District".

The Town of East Fremantle prepared a Plan for the Future covering a ten year period from 2006 to 2015. The highlights of the Plan are as follows:

- elimination of all current debt by 2015;
- funding of future infrastructure works from Council's own resource funding;
- provision of a plant replacement program provided through annual cash reserve transfers from Council's own resource funding;
- annual funding allocations for:
  - roadworks
  - footpath improvements
  - kerbing replacement
  - drainage improvements.

A copy of the plan can be obtained from Council's Administration Centre.

### **2006-2007 Annual Budget**

The Town of East Fremantle's 2006-2007 Budget was adopted at Council's Ordinary meeting held on Tuesday 20 July 2006.

The 2006-2007 Budget provided for a number of significant items for the benefit of the community including:

- |   |           |
|---|-----------|
| • George St drainage & roadworks          | \$270,000 |
| • Footpath works                          | \$202,400 |
| • Foreshore erosion                       | \$166,900 |
| • Pier St limestone protection works      | \$50,000  |
| • Completion of Dovenby House restoration | 147,000   |

The budget also provided for the mowing of Council's parks and ovals, provision was made for three (3) general verge mows and four (4) arterial roads verge mows.

In addition to Council's waste management and recycling services, two (2) bulk rubbish and three (3) green waste annual collections continue to be provided.

Continued support provided for community services such as Glyde-In (\$57,000), Infant Health Clinic, Community Midwifery Program and Council's Home and Community Care services.

Council continued with the restoration and fit out of the heritage property, "Dovenby House", situated at the rear of the Council Chambers, which is estimated will cost \$147,000 to complete. The restored building provides a superb facility for the administration of Council's Home and Community Care service "Neighbourhood Link", which assists many of the aged and disabled residents of the Town, as well as a meeting place for the carers, volunteers and staff associated with the service.

It also serves as a tangible example of Council's strong commitment to the

## Finance & Administration

protection of the Town's heritage buildings and heritage areas.

Particular emphasis was given to further strengthening Council's Town Planning. Town Planning Scheme No 3 was adopted in December 2004. To support the Scheme, Council has commissioned consultants to formulate and adopt design guidelines, related policies and a new Municipal Inventory of heritage properties.

Council allocated funds for town planning consultants to assist these processes and also for legal expenses associated with town planning appeals.

All of the above measures are designed to ensure the best possible direction and outcomes for town planning and heritage protection within the Town of East Fremantle.

Total expenditure allocated for Town Planning Control was \$376,208.

Council budgeted for an overall rate income increase of 6% for residential and commercial rates.

### ***Annual Financial Statements***

The Annual Financial Report for the year ended 30 June 2007 has been prepared in accordance with the Australian Accounting Standards and complies with the provisions of the *Local Government Act 1995* and regulations under that Act. The audit was conducted by Barrett & Partners - DFK and their Audit Report was presented to Council at its meeting held on the 20 November 2007. Copies of the Audited Financial Report are included in this document.

### Operating Statement

The Operating Statement shows a surplus of \$350,076 compared with budgeted loss amount of \$37,309. The increase in the operating surplus was mainly attributed to additional budgeted income from rates, additional income from fines and penalties and a number of projects delayed to 2007/08.

### Consolidated Surplus

The consolidated surplus consists of Municipal and Reserve funds for the Town of East Fremantle. The Financial Position Statement for the year ended 30 June 2007 shows a surplus of \$1,874,650. This includes Restricted Cash and Reserves funds of some \$1,075,979 held by Council (see note 3 of the Annual Financial Report) for the future development of assets of the Town of East Fremantle.

### Statement of Changes in Equity and Statement of Financial Position

This statement provides for the assets, liabilities and equity for the Town of East Fremantle. The net equity increase from the 2005-2006 financial year Financial Position Statement to the 2006-2007 year is represented by the operating surplus of \$350,076.

Council invests surplus funds in term deposits with banks, building societies and property trusts to provide a positive return on its investment. The interest received for the 2006-2007 year was \$165,780 and included \$30,365 transferred to Council's Reserve Funds.

Council continues to monitor its debt service level and maintains a reduction debt strategy. Council budgeted to raise no new loans.

### Financial Ratios

In assessing the performance of the financial resources, Council statements include ratios which provide a comparison between the three financial years. This report details a comparison between the 2004-2005 financial year, 2005-2006 financial year and the 2006-2007 financial year. The ratios include:-

	2006/07	2005/06	2004/05
<b>Current Ratio equals</b>	<b>1.69</b>	<b>1.07</b>	<b>1.08</b>
Purpose: To assess adequacy of working capital and the ability to satisfy short term obligations. <i>The figures shows a decrease in the current equity which is</i>			

## Finance & Administration

	2006/07	2005/06	2004/05
<i>mainly due to the reduction on the payments for Underground Power project.</i>			
<b>Debt Ratio equals</b> Purpose: To identify exposure to debts by measuring the proportion of assets funded by creditors. <i>The figures show a reduction in the debts outstanding which is mainly due to the Underground Power project loans outstanding.</i>	12.92%	12.61%	12.07%
<b>Debt Service Ratio equals</b> Purpose: To assess the degree to which revenues are committed to the repayment of debt. <i>The figures show a reduction in the amount of Loan repayments from income which is also mainly due to the Underground Power project loan repayments decrease ie Stage 1 repayments ended in 2001/02 financial year</i>	3.37%	3.85%	3.84%
<b>Rate Coverage Ratio equals</b> Purpose: To assess the degree of dependence upon revenue from rates <i>The figures show a decrease in the income received from rates</i>	64.05%	62.11%	65.73%
<b>Outstanding Rates Ratio equals</b> Purpose: To assess the impact of uncollected rates on liquidity and the adequacy of recovery efforts. <i>The figures show a reduction in outstanding rates and charges which have been levied</i>	3.68%	3.53%	4.32%

All correspondence is registered in Council's electronic document management system records system (Synergysoft) and stored electronically for distribution and archive purposes.

For the year ending 30 June 2007, 6210 individual items of correspondence were recorded, scanned and processed through this system. This is a reduction of 11.2% on last year.

To ensure Council's continued compliance with the *State Records Act* and procedures, Council is an active member of the Local Government Records Management Group which consists of member councils from the 144 councils within Western Australia. The group liaises with the State Records Office to ensure compliance and clarification of current issues.

### Records Management

The Town of East Fremantle has demonstrated its ongoing commitment to good and compliant record keeping practices by continuing to adhere to its Record Keeping Plan which was endorsed by the State Records Commission in September 2004.

As a component of the approval of the Town's Record Keeping Plan the Town was set a timeline by the State Records Office to become compliant with the *State Records Act 2000*. As part of the actions necessary to meet those requirements the Town adopted record keeping guidelines to assist elected members to manage the official records created or received by them in the course of their work for the Town of East Fremantle.

## Town Planning/Public Domain

*Pat Garrity, Acting Operations Manager*

2006/07 financial year budget provided many opportunities for improvements to footpaths, roads, playgrounds and recreational facilities within the Town of East Fremantle. The following items were completed providing valued improved and new infrastructure.

### **Footpath Program**

Footpath resurfacing and reconstruction have been carried out this year to the following sections of paths.

<b>Street</b>	<b>From</b>	<b>To</b>
Woodhouse	Parker	Locke
Pier	Easton	Preston Pt
Habgood	Woodhouse	Locke
Chauncy	Woodhouse	Locke
May	Canning	Moss
Petra	Fraser	Canning
Gill	Fraser	Canning
Fortescue	Fletcher	Marmion
Dalgety	Canning	Fletcher

The above works are part of the Council's commitment to the ongoing upgrade of footpath facilities throughout the Town of East Fremantle and in providing safe and enjoyable travel to pedestrians.

### **Dovenby House**

The Dovenby House restoration has progressed this financial year with construction works completed on the building and only landscaping works to be carried out. The restoration of this building has been funded by the State Government Home and Community Care program, Lotterywest and Council. HACC now occupy the premises which house the Co-ordinators office and training centre. Unforseen problems with the bore pump have caused a delay in the landscaping of which has now been programmed to coincide with the warmer months.

### **Foreshore Erosion Control Program**

This project was funded by the Swan River Trust to the amount of \$95,000 with Council providing the balance of funds. This project

was implemented in order eradicate the continual undermining of the limestone wall which was causing severe cracking of the mortar between the blocks and the footpath to collapse. Specially designed twin side fencing panels were placed in front of the wall level with the sea bed and ran from East Street through to the mooring pens. The footpath was removed in 100 metre stages so that the back of the wall could be excavated to allow access so any holes between the limestone blocks could be filled with cement. Bidden cloth was then laid against the wall and backfilled and compacted which will act as a cocoon resisting any movement of material should water find its way behind the wall. A new footpath has been laid incorporating a barrier kerb against the grassed verge, some paving was set in concrete surrounding the outlet pipe that was upgraded by Main Roads WA.

The project has now been completed and with the addition of extra bench seats, that the works crew have been installing along the foreshore, not only has the continued rising cost of maintenance to the wall been addressed so too has the safety of the increasing number of pedestrians enjoying a walk.

### **Traffic Management**

Traffic islands were installed at the intersections of Moss Street and Fletcher Street and Saint Peters Road and May Street. The treatment to these intersections now prevents any vehicles from cutting corners efficiently reducing the chance of an accident. These works are part of the ongoing commitment by Council to improving the safety of travel within the Town.

### **John Tonkin Reserve Shelters/Barbeques**

The installation of these shelters has finished and is providing much needed relief from the elements, especially the sun. Two new barbeques have been installed providing increased amenity to the park and playground as this is a highly utilised area



## Town Planning/Public Domain

### **Henry Jeffery Oval**

#### **Embankment Restoration**

This project was necessary due to the heavy erosion of the embankment putting the road at risk of catastrophic collapse. The construction of a terraced limestone wall has finished with each terrace being reticulated as they have been landscaped with low growing fauna.

#### **Drainage Upgrades**

Funding for this project was the subject of loan funds and Council has resolved to follow a financial plan that does not include the raising of loans for this type of works. There is also still a significant amount of investigation and design works to be finalised prior to implementing a drainage program although, notwithstanding this, it is anticipated that some on-ground works will definitely occur next financial year.

#### **Drainage Works Moss Street**

Due to the near non existent grade of fall along Moss Street, the water flow in the gutter line was impeded by the speed plateaus causing the road to flood. To eliminate this problem we installed a side entry pit in front of No. 49, laid new pipe across the road into a second side entry pit that was then connected to the existing drain line. These works have proven to be timely and effective as we have experienced a considerable amount of rainfall over consistent weeks.

#### **Drainage Works Gill Street**

Due to the underlying bed of limestone and cap rock in this vicinity the side entry pit in front of 25a Gill Street could not cope with the volume of water as seepage was restricted. A soakwell wrapped in bidden cloth has been installed adjacent to the existing pit and this will help water dispersion as well as addressing the issue of stagnant water that had become a breeding ground for mosquito larvae.

#### **Fortescue Street Upgrade**

The section of road between Fletcher and Marmion Street had extensive lateral &

longitudinal cracking in the asphalt that was, in effect, causing the road to fail. The asphalt was therefore removed via a profiler to the depth of 50mm, corrector was then laid to accommodate any undulations in the road then a new asphalt wearing course was laid at a depth of 35 mm. These works could not have been completed without the removal of the old kerb that was broken beyond repair. Subsequently a new semi mountable kerb was installed; backfilling behind the kerb has been completed along with some minor alterations to reticulation in the verges.

#### **George Street Toilet**

The demolition of the toilet block has been completed. These works included the construction of a new hardstanding area to which the profiling (asphalt) that we removed during the upgrade of Fortescue Street was utilised as a cost effective substitute to materials usually purchased. Two light poles were also erected with the final connection of globes dependent on the current weather conditions.

#### **East Fremantle Tennis Club**

The major works identified in the Risk Management inspection of the tennis club have been addressed and completed to the amount of \$25,000. These works included repairs to external brickwork and concrete, upgrading exit signs, emergency lighting, retaining walls etc.

#### **Riverside Road Mooring Pens**

Indianic Diving Services were brought in to replace a broken pylon at the mooring pens. Upon inspection of the pylon it was found that the entire facility was in need of maintenance as the base of the pylons were wearing away due to corrosion. Preventative maintenance and sacrificial cathodic protection work has been carried out and a yearly maintenance schedule has been implemented.

#### **Leeuwin Boat Ramp**

Due the high volume of boating traffic utilising this facility the concrete toe of the

## *Town Planning/Public Domain*

ramp had eroded away causing the concrete paving blocks to come apart. These were then being tossed around from the force of the boat propellers creating holes in the ramp. To rectify this problem a new concrete footing has been installed and grouting work carried out on all loose paving blocks. The pylon buffers which had a metal bar encased in the rubber mould have been replaced with safer recycled plastic buffers.

### ***Richmond Primary School Street Parking***

The bays in front of the school have been modified into a two minute pick up & set down system with directional arrows. Angled parking bays have also been marked for usage outside of times designated for the pick up & set down zone. A further 3 car bays were also constructed along with widening of the footpath.

### ***East Fremantle Oval***

The priority work identified in the risk assessment of East Fremantle Oval has been completed. These works included a non slip surface being applied to the floor of the ablutions facility under the Merv Cowan Stand, along with replacing areas of pot riveting securing the roofing sheets. Water proofing to certain sections of roof above the main stand was carried out through the application of a mortar coat being sprayed over the area.

## Health Services

### HEALTH SERVICES

*Shelley Cocks Principal Environmental Health Officer*

The role of Principal Environmental Health Officer at the Town of East Fremantle encompasses the enforcement of legislation including Health Act 1911 (as amended), Environmental Protection Act 1986 (as amended), Disability Services Act 1993, Emergency Management Act 2005, Tobacco Products Control Act 2006 and regulations made pursuant to those Acts; and Health Local Laws.

#### ***Food Premises & Food Surveillance***

Food premises inspections are undertaken periodically to ensure hygiene standards, product quality and compliance with FSANZ Food Safety Standards. Food law is set to change in Western Australia with the Food Bill currently being considered before Parliament.

During the period June 30 2006 to July 1 2007 a total of 60 food premises inspections were undertaken comprising 30 routine inspections, 25 re-inspections, 2 settlement inspections, 3 complaint inspections, and 2 Foodsafe audits of Pilgrim House and Braemar House. There were also 2 new food premises constructed during 2006/7 – Meat Direct and George Street Merchants.

#### ***Food Recalls***

A total of 33 food product recalls were recorded for 2006/07

Council's Principal Environmental Health Officer ensures all food recalls are brought to the attention of supermarkets and delis, and that foods are removed from sale, where required.

#### ***Food complaints***

A total of 5 food complaints were received in 2006/07:

- Infestation of packaged eggs with maggots leading to a multi Council investigation,

- the presence of foreign particles in a breakfast cereal, currently being investigated by the manufacturer,
- “drugstore beetle” infestation in a loaf of bread, leading to inspection of a retail outlet and bakery,
- Mis-labelled corn chips leading to a batch recall,
- Chicken offered for sale which was past it's use by date.

All complaints are investigated and this may involve working closely with food handlers, retail outlets, food manufacturers, chemical analysts and entomologists.

#### ***Food Sampling Programme***

East Fremantle has joined the Southern Group Food Monitoring Scheme which shares results of several types of food sampling being undertaken by several local governments. Chemical analysis in accordance with procedures established by the Local Health Authorities Analytical Committee is undertaken to ensure the Australian Food Standards code is complied with. This scheme has ensured that duplicate sampling does not occur and focuses on locally produced foods being sampled by their local government. Full reports are published in December of each year.

#### ***Public Building Inspections***

Five existing restaurants were inspected for compliance with the Health (Public Building) Regulations 1992 in relation to extensions or alterations to the premises.

Two routine public building inspections were carried out at sporting clubs.

Five public buildings including 2 nursing homes were inspected in conjunction with an officer from FESA and outstanding matters in relation to fire safety were consequently attended to.

#### ***Building Development Inspections***

Two new shops were inspected prior to opening – a pet shop and an exercise centre.

## Health Services

### **Applications to install grey water systems**

Two grey water systems have been installed. A resident of East Fremantle was eligible to receive a State Government rebate of \$500.00 by following the correct procedure in applying for and receiving the appropriate permit.

### **Public Swimming Pools**

Water sampling of public pools is carried out to determine water quality and contamination by bacterial and amoebic pathogens. Where problems are detected immediate action is instigated to ensure public health is not compromised.

The Town of East Fremantle currently has 7 pools at 6 premises which constitute public swimming pools as per the Health (Swimming Pool) Regulations 1964, as amended. All pools are sampled monthly, when open, to ensure compliance with bacteriological and amoebic standards.

During 2006/07 a total of 52 samples were taken, of which 40 were routine samples, 6 samples were non-compliant and 6 samples were for re-testing following a non-compliant result. Where non-compliance was detected, the pools were voluntarily closed for disinfection and superchlorination in accordance with Health Department of Western Australia policy.

### **Environmental River Sampling**

Regular samples are taken of river water near Zephyr café at John Tonkin Park. These samples are taken to boost the Department of Health sampling schedule which comprises water samples being taken on a fortnightly basis during the summer season (November to April). The Department has asked for local government assistance to help achieve 100 samples within a 5 year period in accordance with the 2005 Guidelines for Managing Risks in Recreational Waters. The results of this sampling are utilised for the development of a website titled "Healthy Swimming in Western

Australian Waterways" found at [www.healthyswimming.health.wa.gov.au](http://www.healthyswimming.health.wa.gov.au)

Sites within the river are provided with a Grade of A, B, C or D (green, amber, red) denoting safety for swimming. The area in front of Zephyr Café is currently graded green.

### **Private Swimming Pools**

During the 2006/07 period a total of 15 private swimming pools were inspected for compliance with the Australian Standard AS1926.1-1993, as amended. Fourteen were existing pools requiring works to comply with new isolation fencing requirements which come into force on 16 December 2006. All private swimming pools will be inspected in 2008.

### **Notifiable Diseases**

For the period under review ten cases of notifiable diseases were recorded. When requested by the Health Department, patients are interviewed to determine the origin of the disease and the information conveyed to the Health Department of Western Australia for further analysis.

The diseases reported were:

Campylobacteriosis	4
Salmonellosis	2
Paratyphoid Fever	1
Cryptosporidiosis	1
Giardiasis	2

### **Pollution.**

Council's Principal Environmental Health Officer is available to provide advice in relation to most environmental matters, and can investigate complaints relating to noise, air and water borne pollution.

### **Noise Pollution**

A total of 24 noise complaints were received and can be classified as follows:

Pool pump noise	1
Noisy parties/loud music	5
Football siren	2

## Health Services

Builders loud radio	3
Builders starting early ( before 7am)	4
Builders earthmoving machinery	1
Air conditioner noise	1
Commercial premises loud radio	1
Commercial premises early noise	2
Gymnasium	1
Reverse Beeper	1
Rooster crowing	2

Noise complaints are investigated under the Environmental Protection (Noise) Regulations 1997. All complainants are asked to put their complaint in writing, either by writing a letter or completing a noise complaint form. The owner of the premises in question is then advised that a complaint has been made and notified of their obligations in regard to the Environmental Protection (Noise) Regulations, and the various penalties which may apply.

### ***Air Pollution***

The burning of rubbish or the use of incinerators is not permitted within the Town of East Fremantle. Wood burning fires are a major source of pollution during winter in Perth as smoke particles from wood smoke contribute up to 40-60% of winter haze. The Department of Environment distributes information in relation to the correct storage and fuel burning techniques to minimise smoke production. Smoky chimney complaints are investigated from the view point of education not enforcement.

The Department of Environment and Conservation continues it's programme: "Halt the Haze 2006" which offers a one-off \$600 rebate to eligible households willing to remove a wood burning heater, or permanently disable their fireplace and replace it with a flued or ducted gas heater. Council's Principal Environmental Health Officer has information on optimal home heating options from the Sustainable Energy Development Office.

Air pollution from traffic may be investigated in conjunction with the Department of Environment and the Department of Planning and Infrastructure.

Enquiries and complaints in relation to asbestos or dust are received, often in conjunction with demolitions, renovations or building related activities. All complaints are followed up with the contractor or owner and guidelines in relation to the safe handling and removal of asbestos, and the disposal of asbestos at an approved site are forwarded to the relevant person. The Principal Environmental Health Officer and Principal Building Surveyor liaise to try and prevent hazardous situations occurring and to investigate complaints and take the appropriate action to prevent a recurrence.

Complaints have been received in relation to sand drift following subdivision or earthmoving works, and Council asks that all vacant lands are treated to stabilise the soil, and reduce problems for surrounding residents.

### ***Pest Control Services***

Council's Environmental Health Service provide Racumin sachets for the control of rodents in residential areas and Talon wax baits for the Town of East Fremantle rodent baiting program. A total of 495 residents collected free rat baits over the financial year. Advice and information is also given to the public in relation to pest control with most queries relating to rats, mice, ants, bees, paper wasps, European wasps, cockroaches, head lice, mosquitoes and white cedar moth. Information and advice is also available on a wide variety of garden pests, weeds and noxious plants.

Complaints were received in the 2006/07 year in relation to fox sightings in the area, and Council has had a survey undertaken which indicates the presence of fox dens throughout the limestone cliff area bounding the river. Ongoing control measures will be required to control fox numbers in the future.

## Health Services

### **Waste Management & Recycling**

Council continued its participation in the Southern Metropolitan Regional Council (SMRC), in respect of its refuse and recycling removal kerbside collections, and green waste verge collections held three times per year. Presently, one recycling bin is provided for each premises, both residential and commercial.

Mixed Solid Waste – tonnages received at the Composting Facility totalled 1,834 tonnes - and 800 tonnes to landfill. Grand total 2,635 tonnes (2005/06 2,320 tonnes)

Recycling – Tonnages received at the Materials Recovery Facility totalled 894 tonnes - (2005/06 897 tonnes)

Green Waste Processing – Tonnages received at the RRRC totalled 434 tonnes - (2005/06 322 tonnes)

Tip passes – 1 for general waste and 2 for green waste are distributed to ratepayers each year.

Recycling initiatives which reduce the landfill of hazardous household wastes include drop off points at the Town Hall for:

1. mobile phones and associated batteries via the Mobile Muster; and 11kgs of phones were recycled in 2006/7.
2. rechargeable batteries via the Cleanaway program,
3. printer cartridges via the Planet Arc program, and
4. needles and syringes into dedicated sharps containers.

### **Cities for Climate Protection Program**

The Town of East Fremantle continued with *Cities for Climate Protection Australia (CCP)* to reduce greenhouse gas emissions. Council officers regularly attended regional CCP meetings to help develop a regional approach to cross border issues. A regional CCP committee assists the Town with Regional CCP initiatives. These issues include street

lighting, energy consumption in the business sector, transportation (including alternative fuels), green purchasing policy and education/promotion. A summary of the Regional Community Greenhouse Gas Project follows:

### Climate Actions

- Business engagement
  - Follow up and Actions: This period covered follow up of the businesses engaged in first round. Below are selected actions taken by the businesses:

Types of actions	Numbers
Timer for drink fridges	5 businesses
Switching to energy efficient (35W) downlights	79 lights
Install plastic strip for cool room/main entrance	2 businesses
Lighting retrofit	3 businesses
Replace fridge seal	1 business
Recycling bin	1 business
Install automatic door for main entrance	1 business
Reduction in appliances (fridge/freezer)	2 businesses
Upgrade of hot water system	1 business
Replacement of old aircon with EE aircon	1 business
Switch to a more effective tariff plan	10 businesses
Information holder distributed	14 businesses

- Commercial recycling trial: Discussed in the waste managers meeting, drafted proposal and sent around, also tabled in REC meeting on 16 August. Waiting for comments from Waste Managers. SMRC would send letter to the councils for resolution next week.
- Collaboration with Lamp Replacement for downlights: Lamp Replacement has agreed that the participating businesses can stock downlights at \$5.00 per lights and can sell at \$6.50.
- Residence engagement

## Health Services

- Service sheets have been sent out in most of the councils
- Flyers are now in the development and being checked by the AGO
- Business stories have been developed and sent to AGO for check
- Reporting
  - The first progress report has been sent to AGO and the 2<sup>nd</sup> payment of \$64,347 has been received.

### EnergyActions

- Project completion report sent – waiting for electricity data from Synergy to complete the evaluation.

### Targeted Action Campaign

- Project completion report sent – in process of doing financial audit.

### Living Smart

- Second course completed in Rockingham with 20 participations.
- The next course will be held in East Fremantle in October/November 2007

### Alternative Fuel

- The next meeting is due this month – date to be decided
- Cockburn is continuing using biodiesel.

### **Child Health Centre**

The Sumpton Green facility provided by Council hosts the East Fremantle Playgroup and the Child Health Clinic.

Over the past 12 months the Child Health Clinic has provided enormous assistance to residents and their young families. The service has had over 1312 individual contacts and 849 group contacts. This figure is an increase on the 2005-06 year where there were 888 individual contacts and 759 group sessions due to the closure of Fremantle's Child Health Clinic. Clinic nurses deal with a number of issues including post natal depression, developmental screening and nutrition. Other services include

- weekly new parent groups including adjustment to parenthood, baby massage, play and development and providing a safe environment,
- communication with a new baby including settling strategies and early communication,
- “Introduction to Family Foods” around the 6 months of age.
- “Toddler Workshops” including nutrition and eating patterns, bed time and sleep, toileting, development and behaviours.

These services are available on a regular basis through appointment by contacting the Community Nurse on 93192384. Home visits are also undertaken by the Nurse.

### **Disability Access and Inclusion Plans**

The Disability Services Act (1993) was amended in December 2004 and requires local governments to develop and implement Disability Access and Inclusion Plans (DAIPs). These will support the provision of access to Council services, premises and facilities and engender inclusion in the community. The goal is to provide, as much as is reasonable, the same level of access as people without a disability enjoy, and ensure that people are not discriminated against on the basis of their disability.

The six desired outcomes of the DAIP are:

1. People with disabilities have the same opportunities as other people to access the services of and any events organised by a public authority.
2. People with disabilities have the same opportunities as other people to access the buildings and other facilities of a public authority.
3. People with disabilities receive information from a public authority in a format that will enable them to access the information as readily as other people are able to access it.
4. People with disabilities receive the same level and quality of service from the staff of a public authority as other people

## Health Services

receive from the staff of that public authority.

5. People with disabilities have the same opportunities as other people to make complaints to a public authority.
6. People with disabilities have the same opportunities as other people to participate in any public consultations by a public authority.

A draft Disabled Access and Inclusion plan 2007-2011 has been submitted to the Disability Services Commission, and is to be endorsed by Council prior to further public consultation.

### **Physical Activity Plan**

A successful grant application from the Premier's Physical Activity Taskforce has allowed the implementation of some of the recommendations of the Physical Activity Plan endorsed by Council in 2006:

1. the activation of three existing walking trails by the provision of minor infrastructure along strategic points such as street seating, bike racks and new signage;
2. the development of Council's website to promote these walking trails and to further develop a database of physical activity information and services within the Town,
3. promotion and involvement in the Just Walk It campaign by encouraging walking groups to utilise the three walking trails that have been revitalised by this project,
4. the creation and printing of a detailed local recreation map indicating parks, sporting bodies, bike paths, walking trails, historical and natural points of interest, and associated facilities such as water fountains, street furniture and bike racks.

The Just Walk It campaign has had limited success in the Town of East Fremantle and it is hoped that future marketing and advertising will result in more registered walkers.

### **Emergency Management**

The Emergency Management Act came into effect on 24 December 2005. It provides for prompt and coordinated management of

emergencies in WA. It formalises WA's ability to mitigate or prevent, prepare for, respond to and recover from incidents of a large scale or catastrophic nature. The legislation requires the establishment of State Emergency Management policies and plans in relation to all hazards, including acts of terrorism.

Proclamation of the Act has brought some aspects into operation immediately, but remaining provisions require the development of regulations and administrative arrangements. Aspects of the Act which are to be addressed immediately include the functions of local governments and the requirement to have local emergency management arrangements in place.

Specific local government responsibilities under the Act are:

1. The establishment of an active Local Emergency Management Committee which meets on a regular basis.
2. The formulation and establishment of Local Community Emergency Management Arrangements and a Local Recovery Plan.
3. The management of recovery activities within their local government district and the appointment of a Local Recovery Coordinator.

Section 38 of the Act requires that a local government establish one or more local emergency management committees (LEMCS) for its local government district. The primary function of a LEMC is to assist the local government in ensuring that local emergency arrangements are established for its district. The chairman and other members of the LEMC are to be appointed by the local government subject to any procedures, terms and conditions determined by the State Emergency Management Committees. Section 34, however, allows a local government to combine with one or more local governments and have one LEMC for the combined local government district. The City of Fremantle has formally requested that



## Health Services

the Cities of Fremantle and the Town of East Fremantle combine for the purposes of emergency management in accordance with Section 34 of the Act and at its meeting of 13 March 2007, Council resolved to do so.

### **Crime Prevention Partnership**

At its meeting on 19 June 2007, Council moved that the Town of East Fremantle and the Government of Western Australia form a community safety and crime prevention partnership agreement.

Such an agreement will signify Council recognition that the most effective approach to tackling crime and its causes to enhance community safety is through partnerships involving the WA Police Service, State Government agencies, local government and the community.

This partnership agreement commits the parties to:

- i. Supporting, coordinating and administering a local community safety and crime prevention partnership and developing and implementing a local *Community Safety and Crime Prevention Plan*.
- ii. Engaging and involving the whole community in planning and implementing community safety and crime prevention strategies.
- iii. Evidence-based decision making that targets areas of greatest need, and monitors and evaluates policies, programs and services.
- iv. Sharing information and experiences between the State Government and the Town of East Fremantle.
- v. Promoting greater community awareness and involvement in community safety and crime prevention efforts to reduce fear of crime levels.
- vi. Coordinating and integrating community safety and crime prevention activities through local service agreements between local government and State Government agencies.

- vii. Establishing measures to monitor progress towards improving community safety and reducing crime.

The Office of Crime Prevention will provide \$10,000 to the Town of East Fremantle to assist with the development of a local Community Safety and Crime Prevention Plan which is evidence based and involves community consultation. Once the Office of Crime Prevention has endorsed the plan, the Town of East Fremantle will be eligible for a further grant of \$20,000 to address priority issues identified in the plan.

### **NEIGHBOURHOOD LINK - HACC SERVICES**

*Sue Limbert, Community Services Officer*

What a fantastic year!

The Neighbourhood Link Home and Community Care (HACC) Program enables frail aged and young people with disabilities to remain in their own home by providing a range of support services, including domestic assistance, gardening and home maintenance, centre-based respite care, in-home respite, meals, bus transport, social outings, respite care-school holiday program, client care co-ordination, counselling, support, information and advocacy.

This year has just flown by. It has been an amazing year as we finally moved into our new premises 'Dovenby House' which is located immediately behind Council. The new premises provide more space for our staff, students, volunteers and greater accessibility for our many service users. The building has been fully furnished thanks to a generous non-recurrent grant of \$25,066 from Lotterywest. Bunnings at Melville donated 3 beautiful wooden park benches which have been located securely on the verandahs of Dovenby House.

HACC provided us with some additional recurrent growth funds of \$77,375 which has enabled us to increase our overall unit costs

## Health Services

for service provision. Non-recurrent funds of \$23,563.29 were received from HACC to undertake the necessary maintenance works at the Tricolore Community Centre.

Key achievements for Neighbourhood Link included:

- All sections of Neighbourhood Link worked as an effective team towards achieving our purpose.
- 72,835 hours of service were provided to 427 clients
- Increased recurrent HACC funding
- Relocation of our administration and training office from the Council offices to 'Dovenby House'.
- Continued support was provided to Care-Options, Volunteer Home Support and Challenger TAFE by sitting on the various boards and committees.
- Continued links and networking with other agencies within the disability and frail aged sectors.
- Provided support, supervision and assessment for students on fieldwork placements from John Curtin Senior High School, Challenger, Swan and Mt Lawley TAFE.
- We were awarded a Bankwest Certificate of Recognition – Active Acting Leadership.
- We delivered a Living Longer Living Stronger program to clients in October 2006 due to a successful Lotterywest Seniors Week Grant of \$500.

In closing I want to conclude by thanking Council's CEO, Stuart Wearne, for his excellent support, encouragement and commitment to me. To the Mayor, Jim O'Neill, and Councillors for their excellent governance. Thanks go to the HACC service users for their continued support and use of services, to the fantastic staff, volunteers, and students for their time, tireless efforts, hard work and great achievements and to Hazel Kitney and Criona Smith HACC Contracts Officers at the South Metropolitan Health Service for their time, valuable guidance and

the great support to our HACC Neighbourhood Link Project.

### **NEIGHBOURHOOD WATCH & GRAFFITI PROGRAMS**

*Noel Nimmo, NHW Co-ordinator*

Suburb Co-ordinator: Noel Nimmo

Area Suburb Managers: Barrie Renouf & Rod Francis

Street Reps & Members Delivering Newsletters: 33

Volunteers & Graffiti Members: 78

Estimated NHW Members: 2198

A monthly meeting is held at the East Fremantle Council Office at 2.00pm on the second Thursday of each month. This is attended by East Fremantle NHW committee and volunteers, also when possible, members from Fremantle Police and Community Police.

Our area is divided into two sections: north & south of Canning Highway. Three thousand three hundred Neighbourhood Watch newsletters are delivered to all homes in East Fremantle every second month of the year. It is hoped that the newsletters helps to alleviate the fear of crime by advising the community of what crime has happened in a particular locality. No names, addresses or personal details are revealed, only street, day and time and a general description of the crime are recorded. The objects of the newsletters are to:

- Promote protection & security for seniors at risk.
- Assist in dealing with telephone solicitations & door to door salesman.
- Advise of current frauds & scams.
- Advise of crime prevention programs.
- Provide information on how to avoid becoming a victim of crime.
- Provide home security information & inspection by police.

## Health Services

- Promote expanded involvement in Neighbourhood Watch.
- Provide information on method of reporting crime to Police.
- Provide a phone number that is not a Police number. (This one very popular)

If members advise NHW they are going away, other members will regularly check the front of their empty home. Engraving of valuables can be arranged through NHW. Items that cannot be engraved can be photographed for members.

### Crime Alert

When a member informs us that they have been a victim of crime we print & drop a crime alert form into about 18 homes around the area that the crime had occurred, no names or addresses, only streets, day, time and a general description of the crime are recorded.

When graffiti is reported to Neighbourhood Watch, a photo is taken and the details recorded. This information is then passed on to the appropriate departments involved with removal of the offending material. A follow up photo is taken to check the graffiti has been removed. The graffiti program was started in September 2001.

During 2003/2004 we took 500 photos which were taken at 45 sites and resulted in 76 formal police reports. During 2004/2005 we took 1,288 photos which were taken at 74 sites and resulted in 912 formal police reports. During 2005/2006 we took 1,555 photos which were taken at 89 sites and resulted in 1,331 formal police reports. During 2006/2007 we took 1,568 photos which were taken at 190 sites and resulted in 1,452 formal police reports.

A tour of the entire East Fremantle area is taken 5 times a week to take photos, and check on other items (Main Roads, Western Power infrastructure etc). Where graffiti is

obscene or has phone numbers on it, a photo is taken and the graffiti reported and removed as soon as possible.

Weekly reports and photos are emailed or hand delivered to:

- Western Power
- Main Roads
- Traffic Lights Boxes
- Telstra
- Fremantle Police
- Fremantle Graffiti Removal Team

Two new projects introduced during the year were:

- A once a week removal of graffiti on our blue bus stops by Council & NHW.
- Meetings & discussion with other councils on graffiti attacks.

We had been conducting a weekly visit to Fremantle Police Station with a graffiti map. This project over the last 12 months has proved to be very successful but was suspended in May this year. However, we are hoping to have it working again by Christmas. A follow up is then taken to check if the graffiti has been removed.

Crime statistics are collected from the police each week or when we can get them, and are then broken down to particular crime scenes. A Crime Alert is then delivered to homes or units around this area as soon as possible after the crime.

A number of phone calls (on graffiti, stealing, car theft, suspicious persons and other worries people have) were recorded on our Neighbourhood Watch phone over the last twelve months from concerned residents who wanted to ensure the police received any relevant information.

Town of East Fremantle provides an annual budget allocation for expenses.

## Health Services

With the help of all our volunteers, Neighbourhood Watch has had a very active and successful year.

The NHW committee would like to record its appreciation and thanks to the Town of East Fremantle and all staff for their help and guidance over the year.

### **RANGER SERVICES**

*Andrew Driver, Senior Ranger*

#### **Overview**

For the majority of the year ending 30 June 2007, Ranger Services were manned by one full time Senior Ranger and two casual Rangers working an average of 10 hours per week.

In June of 2007 this was altered to one full time Senior Ranger, one part time Ranger working twenty-four hours per week and one casual Ranger.

#### **Services and Responsibilities**

Rangers are Authorised Officers under the following Acts and Regulations:

- Dog Act
- Animal Welfare Act
- Litter Act
- Bush Fires Act
- Off Road Vehicles Act
- Local Government Act
- Metropolitan Water Supply, Sewerage and Drainage Act
- Fish Resources Management Act
- All Town of East Fremantle's Local Laws

Council's Ranger Services are also responsible for:

- Assisting with road closures
- Assisting emergency services at traffic accidents
- Parking
- Mooring pens/launching ramp
- Cash collections and banking
- Courier duties
- Community education programs

- Insurance applications
- Safety and security of Council property
- Emergency management response
- Liaising with emergency services
- Liaising with school authorities
- Liaising with business holders
- Liaising with residents and community members
- Liaising with community youth groups
- Liaising with Defence Department

#### **Dog Statistics**

##### Infringement notices

From 1 July 2006 to 30 June 2007 Rangers continued the policy of issuing infringement notices to people who had previously been found in contravention of the Dog Act and had who had been issued a written cautionary notice on that occasion.

##### Cautionary notices

From 1 July 2006 to 30 June 2007 Rangers issued two hundred and sixty nine cautionary notices (269) for contraventions of the West Australian Dog Act, 92% of cautionary notices were issued to non residents of the Town of East Fremantle

The face value of these cautionary notices had they been issued as infringements was \$26,900.

##### Attacks

From 1 July 2006 to 30 June 2007, there were no dog attacks involving actual injuries to humans.

There were two (2) dog attacks involving injuries to other animals. These files have been closed and settled with the veterinary costs reimbursed to the injured dog's owner by the attacking dog's owner.

On average Rangers attended three (3) minor dog incidents per week, with numbers increasing during the summer months. These minor incidents usually involve a dog's alleged intimidating and aggressive behaviour or general nuisances. In all cases the dog's

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owner was identified and a Ranger was allocated to work with the owner to ensure that they are aware of their responsibilities under the Dog Act and to assist the owner with advice on behavioural control techniques available to them to train their dog safely and correctly.

### Education

Ranger Services have conducted an extensive “Dog Awareness” program in the Town of East Fremantle.

This included Rangers being rostered on duty between the hours of 6.30am and 8pm and working a substantial number of hours on a voluntary unpaid basis in areas of high dog usage (ie foreshore areas, Raceway Park, Preston Point Road)..

Numerous dog owners were spoken to for various offences with verbal and written cautions being issued on each occasion. During the educational “dog owner awareness education programme” Rangers suspended the issuance of infringement notices in general but were authorised to issue infringements to repeat offenders.

Rangers also issued leads to owners who were found to be walking their dog off lead and not in possession of a dog lead at the time of issuance of their cautionary notice for the owner’s contravention of the Dog Act.

Having given significant thought to both the apparent lack of visiting dog owners’ awareness of their responsibilities under the Dog Act in general and to dog owners’ feedback, the Ranger Services team issued new style Dog Act cautionary notice that are both easier and quicker to issue to members of the public, while at the same time advises dog owners, in an educational manner, of all of the offences that they may contravene in relation to the Dog Act.

Also due to the educational programme the Ranger Services team designed two (2) informational brochures and distributed a total

of five thousand three hundred (5300) informational brochures to dog owners to raise the levels of voluntary compliance with the Dog Act.

As part of the educational programme, Rangers also continued conducting puppy socialisation and basic behavioural training classes free of charge to residents and regular visitors. These classes were of one (1) hour duration per session and held twice a week for a ten (10) week period and proved to be a popular way to train residents’ dogs as well as form a new social network.

Rangers conducted these courses by volunteering and attending/conducting the sessions in their own off duty time.

Rangers also delivered educational programmes to Richmond Primary School students based on the “Delta Dog Safe Programme” and these appear to have been enjoyed by the participating students and teachers.

The combination of all of the above programmes has seen a significant reduction in contraventions of the Dog Act within the Town of East Fremantle and a reduction in issuance levels of both cautionary notices and infringement notices.

Ranger Services team members also attended the City of Fremantle’s Dogs Day Out, at which dog owners were encouraged to register their dogs and provided with information on animal welfare issues, Dog Act requirements and animal behaviour and training methods and issues. Ranger Services team members attended this event on a voluntary unpaid basis and have already volunteered to continue to attend this event on an unpaid basis as the event allowed a significant number of both Town of East Fremantle residents and City of Fremantle residents, who walk their dogs within East Fremantle, to further interact with the Ranger Services team and become acquainted with

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both the Town of East Fremantle Rangers and the requirements of the Dog Act.

Both the East Fremantle and Subiaco Veterinary Clinics provided the Town of East Fremantle Ranger Services team with a significant number of vouchers that provided free sterilisation of residents' companion animals which in turn allowed owners to reduce the registration costs for their pets. Rangers wish to extend the Town's appreciation for both clinics' generosity in this programme.

### Barking Complaints

Rangers have investigated one hundred and eighty (180) official dog barking complaints (official complaints involve at least three complainants, two from different residences for each complaint). All of these complaints have now been resolved and closed to the satisfaction of both the complainant and the barking dog's owners.

However, Rangers receive on average six (5) barking dog complaints a week with most resolved by verbal interaction between the owner and a ranger services team member, in general most owners are not aware of the dogs nuisance barking before the ranger brings the matter to their attention and these extra complaints do not form part of the above recorded figures.

Rangers endeavour to provide the owners of barking dogs with advice and practical help in relation to the many alternatives to them to enable the owner to successfully modify the animal's behaviour.

The number of barking dog complaints received by Ranger Services is expected to increase each year as larger blocks are subdivided and property lines are drawn closer together and the number of small "house" dog's increase.

### Stray/Impounded Dogs

Total dogs collected	138
Returned to owners	100

Total dogs impounded	38
Dogs reclaimed by owners	33
Dogs unclaimed and re-homed	4
Dogs destroyed	1

This financial year has seen a drop of approximately 45% in the number of dogs reported wandering

### Registrations

For financial year 2006/2007 Council received \$6545.50 in dog registration fees.

A total of 1113 dogs were registered with the Town with 914 of these dogs being sterilised.

Ranger Services staff conducted an extensive dog registration program, which included conducting a door knock to follow up expired dog registrations, canvassing dog owners in the streets and local parks, and the use of cautionary notices for follow up action.

### **Fire Breaks**

Fire breaks were checked in the first week of December 2006 with twenty (20) properties requiring attention. Five (5) of these properties did not comply with the November 30 deadline resulting in these five (5) properties receiving fire warning notices and all five owners ensured that their properties were compliant by the date stated in the cautionary notices.

Bush Fire Act infringement notices were not issued to these five (5) property owners as there were mitigating factors and the owners of each block ensured that their blocks were compliant with the Bushfires Act by the date stated on the issued cautionary notice.

### **Parking**

#### Launching Ramp

Income from the two (2) parking ticket machines located at the Launching Ramp totalled \$83,939.

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The significant rise in revenue gained from these machines since the 2003 to 2004 period can be contributed to the fact that launching ramp users have become aware of both the requirements to purchase a ticket and the higher level of presence and enforcement by Ranger Services team members, better standard of signage within the car park, Ranger Services staff monitoring the machines and attending to repairs quickly.

Council issued 56 permits to ratepayers wishing to utilise the Leeuwin launching facility reflecting a decrease from the 69 permits issued in 2004/2005.

### Parking Infringements

In financial year 2006/2007, Council raised an amount of \$150,176 in parking infringement penalties.

This can be attributed to the higher level of training and awareness by Ranger Services staff in relation to both the Town of East Fremantle's Parking Local Laws and the Road Traffic Code, combined with higher levels of physical presence of Ranger Services team members on the Town's streets and parking areas outside previously standard working hours.

Another major contributory factor is the heightened awareness of the residents in relation to parking offences and the potential ramifications of those offences has led to a significant rise in calls from the public direct to Rangers to report contraventions such as parking within 6 metres of an intersection and parking contrary to flow of traffic which hampers drivers vision of oncoming traffic and raising the potential for a collision.

### Parking Cautionary Notices

After careful review and analysis of drivers stated reasons for contravening both local Parking laws and relevant sections of the Road Traffic Code of Western Australia over a period of six months, the Ranger Services team members redesigned the style of parking cautionary notices which made it both easier

and quicker to issue to members of the public, while at the same time advises drivers of the thirty five most common parking offences committed by drivers within the Town of East Fremantle during the previous four months.

Ranger Services audits all cautionary notices and infringement notices issued during each four (4) month period to identify which thirty five (35) offences should be included in each reprint of the parking cautionary notice books.

An example of where these cautionary notices have been used with great success is with the drivers of vehicles picking up or delivering children to both Richmond Primary School and East Fremantle Primary School. It is essential, in these areas, to ensure that traffic flows safely and continuously through the "kiss and drop" lanes to ensure that both adjacent parking areas and carriageways are kept free of traffic congestion.

There were a total of four thousand one hundred and thirty one (4,131) parking cautionary notices issued by Rangers in the 2006 to 2007 period. The face value of these cautionary notices had they been issued as infringement notices was \$247,860.

### Local Laws

As most residents and visitors to the Town of East Fremantle are generally unaware of the various local laws and penalties applicable within the Town of East Fremantle, Ranger Services employs a policy of "inform rather than infringe" in relation to contraventions of Local Laws.

Rangers issued a total of eight hundred and seventy six (876) cautions for contraventions of various local laws. Upon issuance of each cautionary notice, Rangers advise the offender of the relevant local law, the reason for the local law and the potential penalties for future contravention of Local Laws.

In all but twelve (12) occasions the issuance of the first cautionary notice was sufficient to

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rectify the contravention within the time frame set by Rangers.

Of the remaining twelve (12), these were rectified as soon as practical to do so after the issuance of the cautionary notice, taking into account mitigating factors such as residents inability to comply as a partner was away in hospital, elderly resident with no immediate family assistance.

In each of these cases Rangers arranged for assistance via either other Council Departments assistance or from State Government agencies.

The face value of these cautionary notices if they had been issued as infringement notices was \$87,600.

### Litter Act

Rangers issued a total of six hundred and forty one (641) cautions for contraventions of the Litter Act. The face value of these cautionary notices was \$32,050.

### Abandoned Vehicles

There were a total of ninety seven (97) cars abandoned within the Town of East Fremantle during the 2006 to 2007 period.

Rangers continued the policy commenced during 2004 to 2005 of attempting to locate the vehicles' owners prior to impoundment and advise them of both the penalties/costs of the abandonment and alternatives available to them.

Rangers identified the owners of ninety five (95) of these vehicles and advised them that should the Rangers be required to impound the vehicles that the owners would then become liable for the cost of impoundment, towing and storage for a minimum amount of \$500 and that Council would seek to recover these costs via court action.

Owners were also advised that scrap dealers would generally pay the owner \$40-\$80 and

would also arrange to have the vehicle removed at no cost to the owners.

Had Council been required to impound all ninety seven (97) vehicles the cost to Council would have been \$48,500.

Of the remaining two (2) vehicles Rangers were able to ascertain that the owners had left Australia and therefore had no choice but to impound the vehicles and sell them by tender.

The months of December through to early February saw significant rises in levels of abandonment.

### Stolen Vehicles

There were a total of twenty-nine (29) stolen vehicles located and recovered by Rangers within the Town of East Fremantle during the 2006 to 2007 period.

### Detainment of Offenders Until Placed Into Police Custody

During the 2006 to 2007 period Rangers detained a total of forty one (41) offenders until the offenders were placed into police custody. The offenders were detained for committing a range of offences such as indecent exposure, trespassing, burglary, drunk and disorderly conduct and drug related offences.

### Ranger/Police Cooperation and Liaison

During the 2006 to 2007 period Rangers and police assisted each other on seventy nine (79) occasions and this ranged from assistance from police as listed above to rangers assisting police in the service of search warrants and containing unregistered dogs located on the premises to deter police entry.

The Police Air Wing helicopter provided direct assistance to Rangers on seven (7) occasions and the police mounted section visited the Town on three occasions during the 2006 to 2007 period.



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Rangers and police officers conducted dual manned patrols utilising both the Ranger and police vehicle on twenty six (26) occasions during the 2006 to 2007 period.

### Response to Burglar Alarms

Rangers responded to two hundred and fifty six residential (256) active burglar alarms during the 2006 to 2007 period and all of these active alarms were located by Rangers during routine street patrols. When Rangers located the active alarm, they requested administration staff to check Council data bases to identify the owner and contact telephone numbers.

Where owners can be identified and contacted via telephone, Rangers ascertain if the resident wishes to have a security check of the premises conducted by Rangers and the owners consent on access to rear yards etc.

In cases where the owner can not be contacted Rangers conducted a visual security check of all visible windows, doors, walls and roof lines and a Ranger's attendance notice is left for the resident advising of time of attendance and limits of security check conducted and result of the limited check.

### Work Place Experience and Training

The Rangers department continued the work experience and training programme commenced in September 2004 for people wishing to enter the Ranger Services profession but who were unable to do so due to their lack of work experience within a Council Ranger Department.

There have now been a total of thirty eight (38) Rangers trained under this programme since its inception in 2004 and all Rangers trained by the Town of East Fremantle have successfully gained employment with other Councils at the completion of their training.

Applicants are required to study the following modules of the Certificate Four in Local Government (Governance & Administration) Ranger Services and receive practical field

experience with the Town of East Fremantle's Ranger Services Department:

- (1) PSPREG401A Exercise Regulatory Powers
- (2) LGACOM406A Investigate Alleged breaches of Legislation and prepare documentation
- (3) PSPREG403A Assess compliance with Legislation
- (4) PSPREG405A Act on non-compliance
- (5) LGAGOVA 412A Prepare Council for legal proceedings
- (6) LGACOM408A Represent Council at legal proceedings
- (7) BSMFX1402A Provide leadership in the workplace
- (8) BSFXM1404A Participate in, lead and facilitate work teams
- (9) BSFXM1405A Manage operations to achieve planned outcomes
- (10) LGACORE105A Work with others in Local Government
- (11) LGACORE104A Work effectively in a Local Government context
- (12) LGACOM403A Conduct public educational presentations
- (13) LGACORE102A Follow defined occupational health & safety policies and procedures
- (14) LGAEHRR202A Operate and maintain Council pound facilities
- (15) LGAEHRR202A Provide animal care and control
- (16) PUAFIR510A Inspect for legislative compliance
- (17) PUAFIR301A Undertake community safety activities.

All applicants are initially trained and given work experience on an unpaid voluntary basis and as the candidate's understanding and experience of the requirements of the role of a municipal Ranger develop to a satisfactory level, they are moved to a short term paid casual Ranger status with the Town of East Fremantle.

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These candidates have been instrumental in the success of the Ranger Services team's efforts in promoting a higher level of community awareness of and compliance with the relevant Acts, legislation, regulations and local laws enforced.

These trainees have also been instrumental in providing a high level of Ranger presence at school sites each morning and afternoon and raising community awareness and community compliance with parking regulations in the areas surrounding the schools. This is equally true in relation to community awareness and compliance with the Dog Act.

All candidates from the 2004 to 2005, 2005 to 2006 and 2006 to 2007 programmes have successfully gained full time employment as Rangers with other Councils

## Town Planning/Private Domain

The general purpose of Town Planning in the Town of East Fremantle is to ensure that development meets its existing and future amenity needs. Amenity is the sense of well being and ambience that is influenced by the character and quality of the local environment.

Town planning has two discreet but interrelated themes, referred to as Orderly Planning and Proper Planning.

Orderly Planning, based on procedural theory, relates to the processes involved in assessing development, making Policy, Scheme amendments etc. Examples of Orderly Planning include:

- Seeking neighbour comment on a boundary wall; and
- Seeking public comment on Policies and Town Planning Scheme amendments.

Proper Planning is based upon substantive theory, and relates to the impact (now or in the future) of a development upon the environment. Examples of Proper Planning include:

- Height controls to ensure solar access and views are conserved;
- Density controls to ensure the retention of open space;
- Setback, fenestration, roof pitch controls and the like to ensure streetscape harmony; and
- Location of trip attractors within easy walking distance of a bus stop.

The stated aims of the Town of East Fremantle Town Planning Scheme No 3 include:

- To recognise the historical development of East Fremantle and to preserve the existing character of the Town;
- To promote the conservation of buildings and places of heritage significance, and to protect and enhance the existing heritage values of the Town;
- To provide for a variety of development to meet the needs of the community with regard to housing, employment and services;

- To facilitate and encourage effective public involvement in planning issues of significance to the character, amenity and environmental attributes of the Town.

The Town employs a Consultant Town Planner to assist residents and developers with these matters. The Planning Department liaises with the Building and Environmental Health Departments, via weekly Development Control Unit meetings.

During the year Ms Beryl Foster resigned, and Mr Chris Warrener, a Consultant Town Planner, has been employed to oversee town planning operations.

Mr Tony Monteleone has been employed as the Town's Building Surveyor.

Development and activity in 2006/07 included:

- The Consultant Town Planner has completed a photographic survey of all properties in the Town, and prepared a Powerpoint Presentation of every street to assist in the assessment of development applications, and their potential impact on streetscape amenity.
- The Residential Design Guidelines Steering Committee has overseen the preparation of Residential Design Guidelines to control and guide the character of residential development in the Town. These Guidelines are expected to be published as a Local Planning Policy in the next financial year.

The steering committee consists of all elected members.

Membership of the Town Planning & Building Committee (Private Domain) as at 30 June 2007 consisted of Cr Stefanie Dobro as Presiding Member and Deputy Mayor, Mayor Jim O'Neill, Cr David Martin, Cr Jenny Harrington, Cr Richard Olson, Cr Alex Wilson, and Cr Alan Ferris.

## Town Planning/Private Domain

### **Building**

#### Building Licences Issued:

Residential Dwellings	39	\$ 29,128,264
Alterations/Additions	41	4,819,625
Swimming Pools	29	569,741
Outbuildings	9	121,210
Patios/Pergolas	27	232,326
Carports	9	159,100
Refurbishment	5	793,000
Balcony/Verandah	6	80,610
Fences/Retaining Wall	23	302,630
Internal Alterations	1	3,682
Commercial Fitout	5	292,500
Roof Alterations	1	27,950
	<u>194</u>	<u>36,530,638</u>

#### Demolition Licences Issued:

		28
<i>Residences</i>	23	
<i>Garages</i>	5	

### **Town Planning**

#### Approval to Commence Development:

		205
<i>Approval</i>	144	
<i>Delegated Approval</i>	53	
<i>Conditional Approval</i>	1	
<i>Applications Deferred</i>	1	
<i>Applications Withdrawn</i>	6	

#### Planning Consents Appealed:

		4
<i>Upheld</i>	3	
<i>Withdrawn by Applicant</i>	3	

#### Scheme Amendments

1