



**MINUTES OF A HEALTH & GENERAL PURPOSES COMMITTEE
MEETING, HELD IN THE UPSTAIRS MEETING AREA, ON
WEDNESDAY, 5 SEPTEMBER 2001, COMMENCING AT 6.40PM.**

H79. OPENING OF MEETING

The Presiding Member opened the meeting.

H79.1 Present

Cr D Hogg	Presiding Member
Mr J O'Neill	Mayor
Cr M Carosella	
Cr E Lovell	
Cr J Wheeler	(Deputy) (From 6.50pm)
Mr V Andrich	Principal Environmental Health Officer

H80. WELCOME TO GALLERY

There was one member of the public in the gallery at the commencement of the meeting.

H81. APOLOGIES

Cr Fenna.
Chief Executive Officer

H82. PRESENTATIONS/DEPUTATIONS/PETITIONS

Nil.

H83. PUBLIC QUESTION TIME

Nil.

H84. CONFIRMATION OF MINUTES

H84.1 Health & General Purposes Committee – 8 August 2001

RECOMMENDATION TO COUNCIL

Cr Lovell – Cr Carosella

That the Minutes of the Health & General Purposes Committee Meeting held on 8 August 2001 as adopted at the Council meeting held on 21 August 2001. CARRIED

H85. CORRESPONDENCE (LATE RELATING TO ITEMS IN AGENDA)

Nil.

H86. REPORTS OF COMMITTEES

Nil.



H87.3 ***East Fremantle Festival 2001 September Update Report*** **H/EFF1**

By Vic Andrich, Principal Environmental Health Officer on 31 August 2001

PURPOSE

To inform Council on the progress of the East Fremantle Festival 2001.

BACKGROUND

The Town has appointed a Festival Coordinator to arrange the 2001 East Fremantle Festival. As part of the project, reports to Council on progress are required.

REPORT

Comments/Discussion

The attached Update report is provided. Councils Festival Coordinator Dani Connolly will be in attendance at the meeting to answer any questions. **ATTACHMENT**

Statutory Requirements

Nil.

Relevant Policies

Nil

Principal Activity Plan Impact

Nil.

Strategic Plan Impact

The East Fremantle Festival is consistent with Goal 5 – Image and Profile, which states “To ensure Council enjoys a high profile and positive image within the community and wider region”, and in strategy 5.1 “Positively promote activities of Council in the local community and the wider region.” And with Strategy 7.4 Community Arts & Culture and in particular “7.4.1 Provide and promote opportunities for participation in community arts events and cultural activities.”

Financial/Budget Implications

As per budget allocation

Options and Implications

Nil.

CONCLUSION

The Update Report on the East Fremantle Festival is essential to ensure that time lines are achieved and the progress of the festival can be monitored.

RECOMMENDATION



H87.4 Riverside Road #15 – The Left Bank

RIV15

Request for Extension of Licensed Area – Christmas Eve

By Vic Andrich, Principal Environmental Health Officer

PURPOSE

To seek Council approval to extend the licensed area in to the car park adjacent to The Left Bank on Christmas Eve, Monday 24 December 2001.

BACKGROUND

An application has been received from the Management of The Left Bank to temporarily extend its licensed area into the car park area for Christmas Eve.

REPORT

The applicants have provided all relevant information.

ATTACHMENT

Comments/Discussion

To assess this application the components have been set out below for quick reference.

		Additional Information
Date	Monday 24 December 2001	
Duration of event	3.00pm to 12.00midnight	
Residents advised	Yes	
Car park area	25% (8 car bays)	
Licensed	Yes	Permission sought from Director of Liquor Licensing.
Entertainment	Yes (Fashion Show)	Marquee change room erected.
Audio	DJ/Amplified music	No live bands.
Security	Car park area fenced	Embankment protected.
Crowd control	Yes	Ratio in accordance with total number approved. Ind standard.
Bus service	Usual Sunday service	Courtesy Bus service from 3pm – 12.30am.
Insurance	Yes	Council/Public liability covered.
Noise & Complaint procedure in place	Yes	2 telephone contact numbers provided. Report of all complaints to Council.
Additional Toilets	Yes	
Clean-up	By 10am Christmas Day	All work by Left Bank staff.

Council has approved a Christmas Eve function in the car park before (1999) however that approval was for an unlicensed area and only took up 3 car bays. A bond (\$500 – refunded) and a fee (\$1200) were charged. The amplified music was permitted to 11.00pm. All statutory requirements were complied with and all approvals were obtained. No written complaints were received. In 2000, Council approved a Christmas Eve event

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Statutory Requirements

Approvals required from Swan River Trust, Liquor Licensing Court, Police and under the Public Building regulations for all events.



Relevant Policies

N/A. This proposal is not considered a “Significant Event” under Council Policy 097 “Significant Events”.

Principal Activity Plan Impact

N/A

Strategic Plan Impact

N/A

Financial/Budget Implications

These events have generally generated income for Council, which has not been budgeted. All costs associated with resource allocation (eg: Ranger) are covered in the fee charged.

Options and Implications

Should Council grant approval then the events will proceed with all those attending being within the confines of the venue and hence controllable.

If Council does not approve the extended area then the events may still proceed (confined to their property) but the capacity to manage increased numbers of people outside of the venue may not be fully realised.

CONCLUSION

Based upon the information provided, The Left Bank has shown the capacity to adequately conduct the events as proposed.

RECOMMENDATION

1. Approval be granted for Christmas Eve function subject to imposition of an appropriate and reasonable bond and compliance with all conditions specified below:
 - (a) Approval of Swan River Trust and Police;
 - (b) A bond of \$5,000 being paid to Council to ensure that the site is satisfactory managed;
 - (c) Bus service being advertised comprehensively by The Left Bank management;
 - (d) Advice to residents;
 - (e) Other commitments and conditions as specified in the application;
 - (f) Amplified music in the extended area to cease by 11.00pm;
 - (g) A complaint procedure be in place, with a minimum of two telephone numbers constantly attended and a register of all complaints being lodged with Council after the event;
2. The fee for use of the parking area for Christmas Eve be \$3,000.
3. That the above be subject to written verification of insurance coverage, including a Certificate of Currency.



BACKGROUND

Description of Proposal/Application/Submission

The annual National Conference of the AIEH was last held in Perth in 1995. Having the national conference in Perth provides an excellent opportunity for Councillors and staff to experience the cutting edge of developments in environmental health in Australia. It provides an insight to national direction and an appreciation of international efforts about the delivery of environmental health services.

The 28th National Environmental Health Conference (in conjunction with the 56th State Conference) is to be held at the Burswood Hotel & Convention Centre, Perth from Sunday 14th – Friday 19th October 2001.

REPORT

This year's conference is organised by the Western Australian Division of the Australian Institute of Environmental Health (AIEH) and brings together a most professional and dynamic program which builds upon the foundations laid by the National Environmental Health Strategy.

The preliminary conference program and registration form is available for perusal.

Comments

This five day conference is structured to enable delegates to receive an overview of how environmental health will be delivered within Australia, and to then divide into special areas of interest that suit the delegate and/or their organisation/employer.

The theme "2001 Environmental Health Odyssey" was selected to represent a milestone in the delivery of environmental health through the development of the National Environmental Health Strategy and National Food Regulations. World concerns relating to global warming and greenhouse gas emissions, re-emergence of diseases, the impact of human activity upon the environment and how they are all inter-related makes this conference vital for every professional involved with environmental health.

International speakers have been drawn from Sweden, England, Wales and New Zealand and include Kia Regner, Immediate past-President of the International Federation of Environmental Health, David Purchon, President of the Chartered Institute of Environmental Health (UK) and Isobel Stout, President of the New Zealand Institute of Environmental Health.

National speakers of note are from the EnHealth Council, National Environmental Protection Council and the National Health & Medical Research Council set the scene for the future direction of environmental health and highlight the partnerships occurring at the national level. Other speakers from academic institutions, local



Financial/Resource/Budget Implications

Council members are invited to attend at the member rate.

Full Registration (delegate/5 days)	\$ 1,250 (GST included)
Day Registration (delegate/per day)	\$ 324 (GST included)
Accommodation (Burswood Hotel per room/per night)	\$ 198

Conclusion(s)

This conference is considered the most important as the pre-eminent leaders in environmental health in the nation will be outlining the strategies that will set the standards for the future. The conference also gives practical examples of how the strategies can be implemented at a local government level.

RECOMMENDATION(S)

That Council approve the attendance of the 2001 National Environmental Health conference by the following:

Councillor/Staff	Registration/ Cost
Cr	

Cr Wheeler entered the meeting at 6.50pm.

Cr Carosella indicated that she was interested in attending sessions scheduled for Monday, 15 October 2001.

RECOMMENDATION

Cr Wheeler – Cr Hogg

That:

- 1. Cr Carosella be authorised to attend the National Environmental Health Conference sessions scheduled for Monday 15 October at a cost of \$324**
- 2. this matter be referred to the September Council Meeting to allow other interested Councillors to nominate for attendance at particular sessions.**

CARRIED

H88. DELEGATIONS OF AUTHORITY

H88.1 Delegations Notation – August 2001

BACKGROUND

Under the provisions of the Local Government Act, Officers who exercise delegated authority are required to advise Council of such action.



RECOMMENDATION TO COUNCIL

Cr Lovell – Cr Wheeler

That Council note the Officers' use of delegated authority for the period 1 August to 31 August 2001. CARRIED

H89. REFERRED BUSINESS

H89.1 Fun Coast Subscription

The Principal Environmental Health Officer advised that Council at its meeting held on 21 August referred this matter back to the Health & General Purposes Committee.

RECOMMENDATION TO COUNCIL

Cr Lovell – Cr Wheeler

That Council reaffirm its earlier decisions to offer its moral support to the Fun Coast project however advise the South West Group that it is unable to assist financially and encourages the Group to seek funding through local businesses. CARRIED

H89.2 Strategic Plan

The Principal Environmental Health Officer advised that Council at its meeting held on 21 August referred the Strategic Plan to the Health & General Purposes Committee for consideration. The 2000-2002 Strategic Plan was adopted by Council in December 1999 and is due for review during the latter part of 2002.

RECOMMENDATION TO COUNCIL

Mayor O'Neill – Cr Wheeler

That Council Members be requested to peruse the adopted Strategic Plan over the coming months and provide written comment to staff for incorporation in a report to be prepared when the Plan comes back to Council for review. CARRIED

H89.3 Fees for ICLEI Membership

The Principal Environmental Health Officer advised that Council at its meeting held on 21 August referred this matter to the September Health & General Purposes Committee Meeting pending determination of the membership fee.

ICLEI have advised that at this time they are unable to offer reduced fees for councils with populations below 10,000 as they need to maintain an equitable policy for all members worldwide. The issue of reduced fees for small councils will be considered at the next meeting in November and they will contact Council at this time if the situation changes.

RECOMMENDATION TO COUNCIL

Cr Wheeler – Cr Hogg



“the Finance Committee give consideration to a budget amendment for the funding of training for Councillors subsequent to consideration of the issue by the Health & General Purposes Committee.”

REPORT

For the last three financial years, Council's allocation for Councillor Conferences and Training has been \$4,000.

Actual expenditure against budget allocations has been:

98/99	\$1430
99/00	\$ 370
00/01	\$2297

CONCLUSION

Based on “actuals”, the allocation of \$4,000 would appear not only sufficient but also contains an adequate safety margin.

If a specific circumstance arises in the current year which generates a need to increase the budget for this item, this can be simply done at the time by way of a budget amendment.

RECOMMENDATION(S)

That no further action be taken on this matter.

The Principal Environmental Health Officer circulated a copy of the current WAMA Elected Member Training Programme. **ATTACHMENT**

RECOMMENDATION TO COUNCIL

Cr Wheeler – Mayor O’Neill

That:

- 1. no further action be taken on this matter**
- 2. the Committee endorses the decision to allocate \$4,000 for Councillor Training in the 2001/2002 financial year. CARRIED**

H90.2

Graffiti Removal Program Update

H/HGF1

By Vic Andrich, Principal Environmental Health Officer on 5 September 2001

PURPOSE

To advise Council on the current status of the graffiti removal program.

BACKGROUND

Council entered into an arrangement with the City of Fremantle and the State Government Graffiti Program for the removal of graffiti within the Town. The arrangement

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Fremantle Graffiti Removal Unit but they can be withdrawn at any time since the SGGP could not sign any formal agreement.



MRWA and Transperth are putting pressure on their staff to take redundancy offers rather than redeployment. Hence staff that were being used have left. SGGP have advised that they are fast running out of people and may not be able to replace those that have left to date nor in the future.

This issue affects all councils involved in the Graffiti Removal Program provided by the State Government.

The City of Fremantle is looking at training "Work for the Dole" people to assist in the short term but it is unlikely that this is an ongoing solution to the issue. Other councils (City of Bayswater) are considering going it alone and releasing their redeployees. If that occurs, the released redeployees would be able to commence in Fremantle and assist with our program. Again this would only be a short term fix.

Financial/Resource/Budget Implications

Council has an allocation of \$7,500 but this is not sufficient if labour costs were to be included.

Options and Implications

I have suggested to the City of Fremantle that some of our staff be trained in graffiti removal utilising their equipment and for them to contact Council's Works Supervisor in this regard. With the current Council workload this option may not succeed.

Council may also contract a private company to clear the current graffiti from council buildings and bus shelters to relieve the current concerns but there would need to be an increase in the budget allocation for the graffiti removal program to continue for the rest of the year.

Conclusion(s)

Council may have to consider an amendment to the budget to enable contractors to be employed to remove graffiti should the situation regarding redeployees not be resolved satisfactorily.

RECOMMENDATION(S)

That Council note the report.

The Principal Environmental Health Officer tabled Graffiti Campaign statistics from January to July 2001. **ATTACHMENT**

RECOMMENDATION TO COUNCIL

Mayor O'Neill – Cr Hogg

That the Chief Executive Officer be requested to write to the Hon Jim McGinty MLA outlining Council's concerns regarding the apparent lack of support for the State Government Graffiti Program from the state government and requesting that some



RECOMMENDATION TO FINANCE COMMITTEE

Mayor O'Neill – Cr Hogg

That

- 1. Council provide \$1,000 towards the cost of lighting at the Royal George Art & Community Centre for the East Fremantle Art Awards**
- 2. the Chief Executive Officer in conjunction with appropriate officers provide a report which indicates a comparative cost between temporary lighting and permanent lighting at the Royal George Art & Community Centre**
- 3. the Old Royal George Artists Foundation be advised that Council acknowledges this important regional event however is reluctant to expend too much money given the uncertain future of the building. CARRIED**

H90.4 Leave – Principal Environmental Health Officer

The Principal Environmental Health Officer advised that he would be away on leave from 14 October to 9 November 2001. RECEIVED

There being no further business the meeting closed at 7.30pm

*I hereby certify that the Minutes of the meeting of the **Health & General Purposes Committee** of the Town of East Fremantle, held on **5 September 2001**, Minute Book reference **H79. to H90.4** were confirmed at the meeting of the Council on*

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Presiding Member